



**MARIN COUNTY
COMMUNITY DEVELOPMENT AGENCY**

BRIAN C. CRAWFORD, DIRECTOR

February 9, 2010

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Professional services agreement with Questa Engineering Corporation in the amount of \$100,000 to perform a Community Wastewater Feasibility Study for the Woodacre Flats and related budget actions.

Dear Board Members:

RECOMMENDATION:

- 1) Authorize execution of the professional services agreement
- 2) Increase GL 4810110 Transfer In by \$10,641 in Fund 20900, FC 4000052000
- 3) Increase GL 5210100 Prof Services by \$10,641 in Fund 20900, FC 4000052000
- 4) Increase GL 5490110 Op Transfer Out by \$10,641 in Fund 10000, FC 4000052000
- 5) Decrease GL 5210100 Prof Services by \$10,641 in Fund 10000, FC 4000052000

SUMMARY: Attached for your review and approval is a professional services contract between the County of Marin and Questa Engineering Corporation in the amount of \$100,000.00 to perform a Community Wastewater Feasibility Study for a Wastewater Improvement Project for existing homes in the Woodacre Flats. On January 26, 2010, the Board granted permission to use administrative designation # 9000574. The budget actions in this letter move the admin designation funds to the budget where the purchase requisition will be created.

FISCAL IMPACT: The cost for the feasibility study is \$100,000. The project will be paid for by a combination of grant and County funds. Budget authority is available in Fund 20900, Fund Center 4000052000, GL 5210100.

REVIEWED BY:	<input type="checkbox"/> Auditor-Controller	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> County Counsel	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> N/A

Respectfully submitted,

Robert Turner
Environmental Health Services Project Manager

Brian C. Crawford, Director
Community Development Agency

Purchase Requisition #: 10018721; FMBB#: 100012776 & 100012777