



COUNTY OF MARIN
DEPARTMENT OF PARKS AND OPEN SPACE
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February 9, 2010

Board of Directors
Marin County Open Space District
3501 Civic Center Drive
San Rafael, California 94903

SUBJECT: NOVEMBER AND DECEMBER 2009 CONTRACT REPORT

Dear Board Members:

RECOMMENDATION:

1. Receive Report

SUMMARY: The California Public Resources Code (PRC) is the state law by which the Open Space District operates. Pursuant to the PRC, the general manager is authorized to enter into contracts for professional services that are less than \$10,000. The PRC also requires the general manager to report such contracts to the Board of Directors. The general manager entered into the following contracts during the months of November and December 2009.

MONTH	MERIT NO.	PURPOSE	CONTRACTOR	MAXIMUM CONTRACT AMOUNT	TERM OF CONTRACT	SOURCE OF FUNDING
Nov.	10014752	Extend term of agreement	California Native Plant Society	No additional cost	3/19/09-12/31/09 extended to 3/31/10	20600
Dec.	10018241	Geotechnical engineering on-call services	Miller Pacific Engineering Group	\$2,000	12/08/09-6/30/10	20600
Dec.	10018187	Culvert repair at Woodhollow Drive on Mt. Burdell	Nute Engineering	\$5,000	12/03/09-10/31/10	20600
Dec.	10018375	Graphic design services to support the Vegetation Management Strategy Process	DeLlamas Design and Graphic	\$6,500	12/28/09-12/31/10	20600
TOTAL				\$13,500		

FISCAL IMPACT: The Open Space District's current year budget contains sufficient funds to cover the cost of the above contracts.

REVIEWED BY: [] Auditor Controller [X] N/A
 [] County Counsel [X] N/A
 [] Human Resources [X] N/A

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Respectfully submitted,

Ronald Miska
Deputy Director

attachment
RM:kbl

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Parks and Open Space Commission