

**DRAFT**

REGULAR MEETING OF THE MARIN COUNTY OPEN SPACE DISTRICT BOARD OF DIRECTORS  
HELD TUESDAY, DECEMBER 8, 2009, AT 10:38 A.M.

Roll Call

Present: Director Adams; Director Kinsey; Director McGlashan; Director Arnold

Absent: Director Brown

9a. APPROVAL OF MINUTES OF THE MEETINGS OF NOVEMBER 3 AND 10, 2009

M/s Director Adams - Director Kinsey to approve the minutes of the meetings of November 3 and 10, 2009.

Vote: Motion carried 4-0

AYES: Director Adams, Director Kinsey, Director McGlashan, Director Arnold

ABSENT: Director Brown

9b. BOARD OF DIRECTORS' MATTERS

Newsletter

Director Arnold acknowledged staff for the recently published District newsletter.

9c. OPEN TIME

No member of the public addressed the Board.

9d. GENERAL MANAGER'S REPORT

No General Manager's report was presented at this time.

9e. FIFTH AMENDMENT TO THE AGREEMENT WITH KERMANI CONSULTING GROUP FOR COST RECOVERY ASSISTANCE RELATED TO THE REPAIR OF DAMAGE TO OPEN SPACE DISTRICT LANDS AND FACILITIES CAUSED BY THE STORMS OF JANUARY AND APRIL 2006

By letter dated December 15, 2009, Deputy Director Ron Miska submitted his report and recommendations regarding the above-captioned matter.

M/s Director McGlashan - Director Kinsey to authorize President to execute fifth amendment to the agreement with Kermani Consulting Group, extending the term of the contract to December 31, 2010, and increasing the contract by \$35,000 for a total contract amount of \$210,500, for cost recovery assistance related to the repair of damage to Open Space District lands and facilities caused by the storms of January and April 2006.

Board members and staff discussed the use of the additional contract amount to secure \$300,000 in unrecovered Federal Emergency Management Agency ("FEMA") funds to offset the costs of storm damage repairs.

Thereafter, the vote on the pending motion was

Vote: Motion carried 4-0

AYES: Director Adams, Director Kinsey, Director McGlashan, Director Arnold

ABSENT: Director Brown

9f. DONATION FROM BAY AREA BARNS AND TRAILS

By letter dated December 15, 2009, Deputy Director Ron Miska submitted his report and recommendations regarding the above-captioned matter.

M/s Director Kinsey - Director Adams to accept a \$500 donation from Bay Area Barns and Trails.

Vote: Motion carried 4-0

AYES: Director Adams, Director Kinsey, Director McGlashan, Director Arnold

ABSENT: Director Brown

9g. FIRST ADDENDUM TO THE AGREEMENT WITH PACIFIC WATERSHED ASSOCIATES, INC. TO MANAGE IMPLEMENTATION OF THE WOODACRE CREEK HABITAT IMPROVEMENT PROJECT

By letter dated December 15, 2009, Deputy Director Ron Miska submitted his report and recommendations regarding the above-captioned matter.

M/s Director Kinsey - Director Adams to authorize President to execute first addendum to the agreement with Pacific Watershed Associates, Inc., extending the term of the contract to December 31, 2012, to manage implementation of the Woodacre Creek Habitat Improvement Project.

Director Kinsey acknowledged the work done to reduce sediment from fire roads, discussed with staff the signage used for seasonal trail closures and suggested alternative signage to be used for closures due to restoration projects.

Thereafter, the vote on the pending motion was

Vote: Motion carried 4-0

AYES: Director Adams, Director Kinsey, Director McGlashan, Director Arnold

ABSENT: Director Brown

9h. MEMORANDUM OF UNDERSTANDING ("MOU") WITH THE MARIN SONOMA WEED MANAGEMENT AREA TO MANAGE NOXIOUS WEEDS

By letter dated December 15, 2009, Deputy Director Ron Miska submitted his report and recommendations regarding the above-captioned matter.

M/s Director Kinsey - Director Adams to authorize President to execute Memorandum of Understanding ("MOU") with the Marin Sonoma Weed Management Area to manage noxious weeds.

Vote: Motion carried 4-0

AYES: Director Adams, Director Kinsey, Director McGlashan, Director Arnold

ABSENT: Director Brown

9i. Agreement with Conscious Creative, Inc. for Phase 2 of the redesign of the Department's website and to provide launch support

By letter dated December 15, 2009, Deputy Director Ron Miska submitted his report and recommendations regarding the above-captioned matter.

M/s Director Adams - Director Kinsey to authorize President to execute agreement with Conscious Creative, Inc., in the amount of \$43,500, for Phase 2 of the redesign of the Department's website and to provide launch support.

Vote: Motion carried 4-0

AYES: Director Adams, Director Kinsey, Director McGlashan, Director Arnold

ABSENT: Director Brown

The meeting was adjourned at 10:47 a.m.

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Harold C. Brown, Jr., President  
Marin County Open Space District

ATTEST:

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Clarissa Daniel, Acting Secretary  
Marin County Open Space District