

December 19, 2006

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

Dear Board Members:

**SUBJECT:** Ergonomically Approved Office Chairs

**RECOMMENDATION:** Approve low bid pricing for office chairs for County departments per Invitation for Bid # 2453 as detailed below: **Chair No. 1:** Aeron Chair by Herman Miller from CRI (Coordinated Resources, Inc.) of San Francisco for a total cost of \$674.04 each. **Chair No. 2:** Ergon Chair by Herman Miller from CRI of San Francisco for a total cost of \$615.54 each. **Chair No. 3:** Brisbane High Back Chair by Via from Resource and Design of San Francisco for a total cost of \$483.39 each. **Chair No. 4:** Transit TR2 Chair by Sit on It from Resource and Design Inc. of San Francisco for a total cost of \$331.84 each. **Chair No. 5:** SomaComfort Chair by Soma Ergonomics from Resource and Design of San Francisco for a total cost of \$483.39 each. All total prices per chair include 8.25% sales tax and delivery charges.

**SUMMARY:** On August 31, 2006, the Purchasing Division received five responses to Invitation for Bid # 2453 for Office Chairs. The bid request was for chairs to be purchased on an as needed basis from five different manufacturers as recommended by Ergonomic Consultants employed by the County. CRI was the sole bidder for the Aeron and the Ergon chairs. Resource and Design was the lowest bidder for Brisbane chairs, the SOMA chair, and the Sit On It chair.

**Bid results for Chair No. 1 and Chair No. 2:**

**CRI (sole bidder)**

**Aeron - \$674.04 (\$640.34 with 5% local preference)**

**Ergon - \$616.54 (\$585.72 with 5% local preference)**

**Bid results for Chair No. 3:**

<b>Resource &amp; Design</b>	<b>\$483.39</b>
The Corner Office	\$576.82 (\$547.98 with 5% local preference)
CRI	\$624.06 (\$592.86 with 5% local preference)
Advent	\$654.95
MB Contract Furniture	\$831.00

**Board of Supervisors  
December 19, 2006  
Page 2**

**Bid results for Chair No. 4:**

<b>Resource &amp; Design</b>	<b>\$331.84</b>
The Corner Office	\$353.82 (\$336.12 with 5% local preference)
CRI	\$373.70 (\$355.01 with 5% local preference)
Advent	NO BID
MB Contract Furniture	\$519.85

**Bid results for Chair No. 5:**

<b>Resource &amp; Design</b>	<b>\$314.52</b>
The Corner Office	\$690.48 (\$655.96 with 5% local preference)
CRI	\$525.01 (\$498.76 with 5% local preference)
Advent	\$525.67
MB Contract Furniture	NO BID

**FISCAL IMPACT:** This process gets the best pricing for these chairs and will provide a savings for the County. The action requested is not to approve a budget or expenditure, but to approve low-bid pricing. The departments will pay out of their budgets for the chairs they order.

**REVIEWED BY:**      Auditor-Controller            N/A  
                           County Counsel                N/A  
                           Human Resources            N/A

Respectfully submitted,

Audrey A. Andrus,  
Supervising Purchaser

Cc: DPW Purchasing - Audrey Andrus  
Requisition # **NA**

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