

**FINAL MINUTES  
FLOOD CONTROL ZONE FIVE ADVISORY BOARD MEETING  
FRIDAY, OCTOBER 17, 2007, 6:30 – 8:00 PM  
STINSON BEACH COMMUNITY CENTER  
32 BELVEDERE AVENUE, STINSON BEACH**

**Board Members Present**

Barry Harris  
Kevin Lorn  
Phil O'Brien (Chair)  
Howard Schechter  
John Washington

**District Staff Present**

Tracy J. Clay  
Neal Conatser

**Board Members Absent**

None

**Other**

None

The following minutes are a summary, created by Staff, of the minutes of the meeting of the Flood Control Zone 5 Advisory Board.

**Item 1. Approval of Minutes: May 30, 2007**

**M/S JW/KL:** Staff presented the board with the meeting minutes from the May 30, 2007 advisory board meeting, which were approved with the following amendments:

- Item 10 - Spelling of *Harrington* corrected.
- Item 10 – Spelling of *Karin* corrected.

**Ayes:** All

**Item 2. Open Time for Items Not on the Agenda**

- A member of the public inquired about whether or not the District had plans to solicit input on flood mitigation issues from various community groups and members. Staff responded by referring to *Item 7 – Engineer's Report*, where the topic of *Community Outreach* would be discussed.

**Item 3. Zone Funding**

- Per the board's previous request, staff opened the discussion of zone funding to the board and the public.
- JW and PO mentioned the possible necessity of introducing a parcel tax in the zone in order to obtain the funding required for future planned zone projects and activities.
- Staff reported that the current budget allowed for regular maintenance activities and that asking for the support of a tax is premature to developing project plans from which costs can be estimated and funding needs determined.

**Item 4. Sediment Removal in Easkoot Creek**

The District presented plans to remove sediment from creek sections adjacent to the following three (3) road crossings:

- Calle del Pinos
- Calle del Pradero
- Calle del Onda

It was explained that creek crossings with Arenal Ave., Calle del Sierra, and Calle del Arroyo were originally considered but ultimately omitted either for concerns with fish relocation or for the lack of a perceived need for dredging activity. A member of the audience expressed concern with omitting the Arenal Ave. crossing from said plans, explaining that the reach of creek in the vicinity of the crossing had been continuously filled up with sediment over the years, especially following the 2005 storm.

Staff explained that removing sediment from the Arenal Ave. crossing would do little to mitigate flooding as crossings immediately downstream are more restrictive to flow. Staff explained that an additional reason for limiting the number of crossings considered included the effort to minimize costs associated with removing and hauling material to an off site storage site and/or landfill. A member of the public stated that the Bolinas Lagoon Public Utilities District might be consulted for material disposal needs in an effort to address issues with cost.

Staff reported that it would seek similar authorizations for sediment removal activities for years 2008, 2009, and 2010. The District also presented its plan for regular stream channel surveys to help monitor and justify sediment removal in the creek.

**Item 5. Easkoot Creek Bypass**

Staff reported on the latest correspondence between the District and the National Park Service (NPS) related to the Easkoot Creek Bypass and their plans for presenting preliminary designs to the NPS by late-winter. Staff confirmed that any structure built on NPS lands would require a joint authorities agreement for addressing maintenance responsibilities. Staff agreed to provide copies of letters to and from the NPS on the Zone's webpage. A member of the public agreed to provide staff with a report from the NPS outlining flooding potential in Stinson Beach.

**Item 6. Zone Map**

As requested at the May 30, 2007 meeting, staff presented a map defining maintenance responsibilities and activities in the Zone. After a brief discussion, staff agreed to speak with land Development Staff to clarify what, if any, regulations exist pertaining to grading and culverts on private roads.

**Item 7. Engineer's Report (an update on various items within the zone)**

- a) **Annual Creek Vegetation Management Program:** Staff informed public that vegetation removal was carried out per the Annual Creek Vegetation Management Program in early-mid October.
- b) **FEMA/OES Grant Status:** Staff reported that the State Office of Emergency Services (OES) notified the District that areas of San Rafael (i.e., Santa Venetia), Mill Valley, and Stinson Beach were not submitted to FEMA, but have been placed on a waiting list as all funds have been committed.

***Marin County Flood Control and Water Conservation District***

- c) **Bolinas Lagoon**: Staff reported on their attendance of the September 19, 2007 meeting held to discuss the Bolinas Lagoon Ecosystem Restoration Feasibility Study and that the District will seek potential funding opportunities for projects within the Easkoot Creek watershed related to lagoon restoration.
- d) **Community Stakeholder Involvement**: Staff informed that they would continue to solicit contacts from those groups from which it has yet to receive a contact.
- e) **Calle del Arroyo Improvements**: Staff reported that County Roads completed road resurfacing and will also, in the coming weeks, remove accumulated sediment and debris from several drainage facilities within the road right-of-way. The board requested that a letter of thanks be drafted to County Roads expressing their thanks for repaving the road.
- f) **Changes to FEMA Flood Elevations**: Staff encouraged property owners who have a particular question related to FEMA flood elevations for their parcel(s) to contact FEMA directly or to seek assistance from the Public Works Land Development Engineering staff. The Board requested that staff write a letter to County Supervisor Steve Kinsey informing him of their support for streamlining the permit process, allowing property owners to more easily obtain permits for raising their homes within the flood plain.
- g) **Community Outreach**: Staff noted that, in response to previous requests, the *Creek Care Guide* was provided via postal mail to several community organizations and groups, including local real estate offices.

**Item 8. Schedule Next Meeting**

**M/S PO/JW**: Board members and staff agreed to hold the next meeting on Wednesday, May 14, 2008.