

Assignment Alert Form



**Marin
County
Free
Library**

Library Administration
Marin County Civic Center
3501 Civic Center Drive, #414
San Rafael, CA 94903

Phone: 415.499.3220
Fax: 415.499.3726
<http://www.marinlibrary.org>

For an electronic version of the form, please visit our website at
<http://www.co.marin.ca.us/depts/LB/Main/assignmentformi.cfm>

Today's Date: _____

Date the assignment begins and ends: _____

Please contact the Library at least 7 days prior to the start of the assignment. With proper notification, our staff can provide the best possible access for all students seeking high demand materials.

Please circle the library (or libraries) your students are apt to use:

Bolinas Library	Bookmobile	Civic Center Library	Corte Madera Library
Fairfax Library	Inverness Library	Marin City Library	Novato Library
Point Reyes Library	South Novato Library	Stinson Beach Library	

Teacher's Name: _____

Subject: _____

School: _____

Grade: _____

Telephone: _____

FAX: _____

E-mail address: _____

Number of students working on this assignment: _____

Please provide a brief description of the assignment/project: _____

Are there any special requirements or restrictions? _____

Can you suggest one or two resources that would best fulfill this assignment?: _____

We may place resources on reserve in the library and/or limit the number of books available for checkout.

Thank you for your cooperation
This information will help us better serve your students