



DEPARTMENT OF HEALTH AND HUMAN SERVICES

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DIVISION OF PUBLIC HEALTH
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Marin HIV/AIDS Care Council Membership Committee Meeting Minutes

Tuesday, February 1, 2011

3:00p.m. – 4:30p.m.

899 Northgate, 4th Floor Conference Room, San Rafael
[Approved May 11, 2011]

Committee Members Present: Elaine J. Flores, Wade Flores, Walter Kelley

Committee Members Absent: James Frazier (LOA), Scott Marcum (AE)

Staff Present: Michael Schieble

Public: none

I. Call to Order.

The meeting was called to order by Co-Chair E.J. Flores at 3:31p.m.

II. Roll Call.

CM Kelley arrived at 3:30p.m. Roll was called at 3:31p.m.

Quorum was established with 3 of 4 Committee Members present.

CM Frazier (LOA) was on a Leave of Absence effective January 2, 2011.

Co-Chair Marcum was sick with the flu and was absent and excused.

III. Review and Approval of Agenda.

CM Kelley made motion to approve the agenda.

CM W. Flores voiced concern that the draft agenda did not include discussion and approval of a warning letter for James Frazier based on 4th Quarter – 2010 attendance. The January 4, 2011 minutes were reviewed. The motion to issue James Frazier a letter of warning was voted on and did not pass. No consensus was reached on approving the agenda. Quorum was lost.

IV. Approval of the January 4, 2011 Meeting Minutes – VOTE

Item tabled due to lack of quorum.

V. General Announcements.

VI. Public Comment.

None

VII. Council Member Business - VOTE

Subsequent term application: Scott Marcum

Item tabled due to lack of quorum.

Agenda item moved to the February 9, 2011 Care Council meeting agenda.

VIII. Recruitment Reports by Committee Members.

IX. Bylaw Addition – Care Council Eligibility Requirements

Item tabled due to lack of quorum.

Agenda item moved to the February 9, 2011 Care Council meeting agenda.

X. Next Step / To-Do's:

Agenda item to be moved to the February 9, 2011 Care Council meeting agenda.

XI. Meeting adjourned at 4:10p.m.