

# CALENDAR, FORMS AND INFORMATION FOR MUNICIPAL MEASURES MAY 2, 2006

## ALL-MAIL

Prepared by Marin County Election Department  
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*This informational packet is a guide only for jurisdictions, not as a guide for voters. Voters should contact our office at (415) 499-6456 for further information.*

*This guide was developed in an effort to provide code sections concerning municipal measures. The contents and any legal interpretations contained herein are not to be relied upon as being correct either factually or as legal opinion. Reliance on the content without prior submission to and approval of your appropriate legal counsel is at the reader's risk. (June, 2003)*

**BASIC DEADLINES FOR MUNICIPAL MEASURES  
TO BE PLACED ON THE BALLOT  
MAY 2, 2006**

<u>Number of days prior to Election</u>	<u>Deadline For</u>
E-88    2-03-06	LAST day to submit Resolutions of Consolidation and exact form of the ballot wording, must be in our office by 4:30 p.m. Measure letter assignment will be made on 2-06-06. Last day to submit tax rate statement by bond counsel.
E-87    2-04-06	Ten (10) day public examination period – (El Code 13313-13314)
E-77    2-14-06	
E-83    2-08-06	LAST day to withdraw a measure from the ballot. Written notification must reach this office by 4:30 p.m. on this date or the measure WILL remain on the ballot. (El. Code 9604,9605)
E-78    2-13-06	LAST day to submit ballot arguments. These must be in the city/town clerk's office by 4:30 p.m. or San Rafael by noon to appear in the sample ballot booklet.
E-77    2-14-06	Ten (10) day public examination period – (El. Code 13313-13314)
E-67    2-24-06	
E-68    2-23-06	LAST day to submit rebuttal arguments. These must be in the city/town clerk's office by 4:30 p.m. or San Rafael by noon (if allowed) to appear in the sample ballot booklet.
E-67    2-24-06	Ten (10) day public examination period – (El. Code 13313-13314)
E-57    3-06-06	

- NOTE:
- 1) The wording to appear on the ballot page SHALL not exceed 75 words. (El. Code 13247).
  - 2) Arguments and Rebuttals must be accompanied by a verification form.

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# MUNICIPAL

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The following is a list of Cities/Towns within Marin County and the person you must contact for further information. This office, upon request of any City/Town Clerk, will furnish a calendar for any initiative or referendum. After the calendar is reviewed by the City/Town Clerk and/or the City/Town Attorney, they will forward the information to the voter.

City of Belvedere  
Leslie Carpentiers, Deputy City Clerk  
435-3838

Town of Ross  
Gary Broad, Town Manager  
453-1453

Town of Corte Madera  
Chris Green, Town Clerk  
927-5050

Town of San Anselmo  
Barbara Chambers, Town Clerk  
258-4652

Town of Fairfax  
Judy Anderson, Town Clerk  
453-1584

City of San Rafael  
Jeanne Leoncini, City Clerk  
485-3065

City of Larkspur  
Cynthia Huisman, City Clerk  
927-5110

City of Sausalito  
Elizabeth Storz, Deputy City Clerk  
289-4100

City of Mill Valley  
Mary Herr, City Clerk  
388-4033

Town of Tiburon  
Diane Crane Iacopi, Town Clerk  
435-7373

City of Novato  
Shirley Gremmels, City Clerk  
899-8900

## OVERVIEW ON ARGUMENTS AND REBUTTALS

- 1) Only individual voters eligible to vote on a measure, citizen organizations, Board of Supervisors, or any combination of such voters and organizations may file a type-written argument for or against any measure.
- 2) Be accurate!! All arguments and rebuttals will be printed as submitted. Spelling, punctuation, and grammatical errors WILL NOT be corrected by the Election's Department. Changes after last date to submit ARE NOT allowed by law.
- 3) Arguments and rebuttals must have a verification form attached. This form can be signed by a maximum of five (5) signers. If more than five (5) signers are submitted only the first five (5) will be printed below the argument or rebuttal. The name of each signer will appear EXACTLY as signed NOT as printed on the verification form. The title will appear below the name EXACTLY as typed or printed on the verification form.
- 4) Arguments are limited to 300 words and rebuttals are limited to 250. Headings, which are standardized, the names and titles of the signers DO NOT count in this word count.
- 5) Use of bolding, CAPITALIZING, underlining, *italics*, centering text, and bullets/stars are permitted.
- 6) Rebuttal arguments can be submitted only by those persons signing the primary arguments UNLESS accompanied by a written authorization form signed by the original signer.
- 7) Arguments and rebuttals shall remain confidential until 4:30 p.m. on the date they are due.

# HOW TO COUNT WORDS

Each word is counted as one word except in the following cases:

- 1) Punctuation -- Punctuation is not counted.
- 2) Titles -- Words used in the title of the argument are not counted. In the text of the argument, if Measure X is referred to, it is counted as one word.
- 3) Cities/Counties -- All geographical names shall be considered as one word.
- 4) Abbreviations -- Each abbreviation for a word, phrase, or expression shall be counted as one word.
- 5) Hyphenations -- Hyphenated words that appear in any generally available dictionary shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
- 6) Dates -- Dates consisting of a combination of words and digits shall be counted as two words. Dates consisting only of a combination of digits shall be counted as one word.
- 7) Numbers -- Any number consisting of a digit or digits shall be considered as one word. Any number which is spelled, each word shall be considered as a separate word .

# VERIFICATION STATEMENT FOR ARGUMENTS/REBUTTALS

The undersigned proponent(s) or author(s) of ballot measure letter \_\_\_\_\_

primary argument \_\_\_\_\_ or rebuttal \_\_\_\_\_

argument in favor of \_\_\_\_\_ or against \_\_\_\_\_

at the All-Mail Election, May 2, 2006, for the Jurisdiction of \_\_\_\_\_

\_\_\_\_\_ hereby state that such argument is true and correct to the best of his/her/their knowledge and belief.

Signed:

1)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Residence Address)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(Title is Optional)

\_\_\_\_\_  
(Date Signed)

2)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Residence Address)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(Title is Optional)

\_\_\_\_\_  
(Date Signed)

3)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Residence Address)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(Title is Optional)

\_\_\_\_\_  
(Date Signed)

4)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Residence Address)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(Title is Optional)

\_\_\_\_\_  
(Date Signed)

5)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Residence Address)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(Title is Optional)

\_\_\_\_\_  
(Date Signed)

# AUTHORIZATION FORM

(For Rebuttal Arguments Only)

I \_\_\_\_\_, as the author on the primary argument in favor \_\_\_\_\_ or argument against \_\_\_\_\_ do hereby authorize the following person to sign in my place or as an additional signer (maximum 5 signers) on the rebuttal to the argument in favor \_\_\_\_\_ or rebuttal to the argument against \_\_\_\_\_.

The following must be completed with the information on the new author:

Print Name: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City / Zip Code: \_\_\_\_\_

The following must be completed with the information on the original author:

Print Name: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City / Zip Code: \_\_\_\_\_

\_\_\_\_\_

(Signature of Original Author)