

AGENDA

FINANCE AND RISK MANAGEMENT COMMITTEE MEETING MARIN COUNTY EMPLOYEES' RETIREMENT ASSOCIATION (MCERA)

Retirement Board Conference Room
One McInnis Parkway, 1st Floor
San Rafael, CA

October 4, 2011 – 10:30 A.M.

CALL TO ORDER

ROLL CALL

MINUTES

May 24, 2011, Finance and Risk Management Committee meeting

A. OPEN TIME FOR PUBLIC EXPRESSION

B. OLD BUSINESS

1. Administrative Budget FY 2010/11 Review
Consider and review final prior fiscal year's budget.
2. Quarterly Checklist
Consider, review and updates on the following:
 - a. MCERA travel and event related expenses
 - b. Other expenses per Checklist guidelines
 - c. Variances in the MCERA administrative budget in excess of 10%
 - d. Reconciliation of MCERA administrative accounts
 - e. Vendor services provided to MCERA
 - f. MCERA staffing status
 - g. Internal controls, compliance activities and capital calls
 - h. Audits, examinations, investigations or inquiries from governmental agencies
 - i. Other items from the Retirement Administrator related to risk and finance
 - j. Form 700 summary submittal

C. NEW BUSINESS

1. Unaudited Financial Statements for FY 2010/11
Consider and discuss unaudited financial statements.
2. Investment Risk Metrics
Present and discuss different metrics used to assess investment risk.

Note: Items designated for information are appropriate for Committee action if the Committee wishes to take action.



Late agenda material can be inspected in the Retirement office between the hours of 8:00 a.m. and 5:00 p.m. The Retirement office is located at One McInnis Parkway, San Rafael, CA.

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Copies of documents used in this meeting are available in accessible formats upon written request.

The agenda is available on the Internet at <http://www.mcera.org>.