

AGENDA

FINANCE AND RISK MANAGEMENT COMMITTEE MEETING MARIN COUNTY EMPLOYEES' RETIREMENT ASSOCIATION (MCERA)

Retirement Board Conference Room
One McInnis Parkway, 1st Floor
San Rafael, CA

February 22, 2011 - 9:00 A.M.

CALL TO ORDER

ROLL CALL

MINUTES

December 6, 2010, Finance and Risk Management Committee meeting

A. OPEN TIME FOR PUBLIC EXPRESSION

B. OLD BUSINESS

1. Quarterly Checklist

Consider, review and updates on the following:

- a. MCERA travel and event related expenses
- b. Other expenses per Checklist guidelines
- c. Variances in the MCERA administrative budget in excess of 10%
- d. Reconciliation of MCERA administrative accounts
- e. Vendor services provided to MCERA
- f. MCERA staffing status
- g. Internal controls, compliance activities and capital calls
- h. Audits, examinations, investigations or inquiries from governmental agencies
- i. Other items from the Retirement Administrator related to risk and finance

C. NEW BUSINESS

1. Administrative Budget FY 2011-12

Consider draft of proposed Fiscal Year 2011/2012 Administrative Budget

2. 401(h) Agreement (Action)

Consider and make recommendation to Board on 401(h) agreement

3. Class Action Securities Litigation Monitoring

Presentation from MCERA Custodial Bank

Note: Items designated for information are appropriate for Committee action if the Committee wishes to take action.



Late agenda material can be inspected in the Retirement office between the hours of 8:00 a.m. and 5:00 p.m. The Retirement office is located at One McInnis Parkway, San Rafael, CA.

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Copies of documents used in this meeting are available in accessible formats upon written request.

The agenda is available on the Internet at <http://www.mcera.org>.