

AGENDA

FINANCE AND RISK MANAGEMENT COMMITTEE MEETING MARIN COUNTY EMPLOYEES' RETIREMENT ASSOCIATION (MCERA)

Retirement Board Conference Room
One McInnis Parkway, 1st Floor
San Rafael, CA

February 16, 2012 – 9 A.M.

CALL TO ORDER

ROLL CALL

MINUTES

November 29, 2011, Finance and Risk Management Committee meeting

A. OPEN TIME FOR PUBLIC EXPRESSION

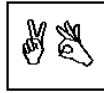
B. OLD BUSINESS

1. Administrative Budget FY 2011/12 Quarterly Review
Consider and review budget for quarter ending December 31, 2011
2. Quarterly Checklist
Consider, review and updates on the following:
 - a. MCERA travel and event related expenses
 - b. Other expenses per Checklist guidelines
 - c. Variances in the MCERA administrative budget in excess of 10%
 - d. Reconciliation of MCERA administrative accounts
 - e. Vendor services provided to MCERA
 - f. MCERA staffing status
 - g. Internal controls, compliance activities and capital calls
 - h. Audits, examinations, investigations or inquiries from governmental agencies
 - i. Other items from the Retirement Administrator related to risk and finance
3. Notes to Financial Statements Update
Consider and discuss updates to financial statement notes

C. NEW BUSINESS

1. Administrative Budget FY 2012/13 Preliminary Review
Consider draft of proposed budget for the next fiscal year
2. System Risk Quarterly Review – SF Sentry
Presentation and discussion of preliminary system risk analysis

Note: Items designated for information are appropriate for Committee action if the Committee wishes to take action.



Late agenda material can be inspected in the Retirement office between the hours of 8:00 a.m. and 5:00 p.m. The Retirement office is located at One McInnis Parkway, San Rafael, CA.

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Copies of documents used in this meeting are available in accessible formats upon written request.

The agenda is available on the Internet at <http://www.mcera.org>.