

Board of Supervisors

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Supervisor District 1
Supervisor District 2
Supervisor District 3
Supervisor District 4
Supervisor District 5

The mission of the County of Marin is to provide excellent services that support healthy, safe and sustainable communities; preserve Marin's unique environmental heritage; and encourage meaningful participation in the governance of the county by all.



DEPARTMENT SUMMARY

General Funds	FY 2007-08 Actual	FY 2008-09 Proposed	FY 2008-09 Approved	FY 2009-10 Recommended	FY 2009-10 Change
Expenditures					
Salaries & Benefits	\$2,378,636	\$2,583,692	\$2,583,692	\$2,628,240	\$44,548
Service and Supplies	146,006	167,303	167,303	167,303	-
Interdepartmental Charges	180,375	184,901	184,901	175,455	(9,446)
Total Expenditures	\$2,705,018	\$2,935,896	\$2,935,896	\$2,970,998	\$35,102
Revenues					
Charges for Current Services	33,144	21,407	21,407	21,407	-
Miscellaneous Revenues	16,350	5,000	5,000	5,000	-
Total Revenues	\$49,494	\$26,407	\$26,407	\$26,407	-
Net County Cost (NCC)	\$2,655,524	\$2,909,489	\$2,909,489	\$2,944,591	\$35,102
Allocated Positions (FTE)	21.25	21.25	21.25	21.00	(0.25)

Department Overview

Under California's Constitution and laws, the Board of Supervisors serves as the legislative and executive body of Marin County. The members are elected by district and are required to live in the district they represent. Supervisors' terms are four years and two or three supervisors are elected every two years.

The Supervisors also serve as the governing board of the Open Space District, County Free Library, Flood Control Zones (FCZs), Lighting District, County Service Areas (CSAs), sewer maintenance districts and the Redevelopment Agency. The Board enacts ordinances, determines policies, adopts budgets, sets salaries, ensures that mandated functions are properly discharged, and supervises County departments.

Accomplishments FY 2008-09

- Adopted Open Space Resource Management Framework Plan for the comprehensive management and stewardship of Open Space District lands
- Approved the Marin Energy Authority Joint Powers Agreement to implement a Community Choice Aggregation program within Marin County

- Approved loan agreement with the Marin Healthcare District to support a successful transition of Marin General Hospital operation to the Marin Healthcare District
- Adopted a single tier Living Wage Ordinance
- Adopted ordinance implementing the voter-approved Fiscal Management Consolidation Act to consolidate the Auditor-Controller with the Treasurer-Tax Collector into a new appointed Director of Finance
- Adopted campaign finance reform ordinance related to independent expenditures
- Approved reductions to balance the FY 2009-10 budget
- Initiated next phase of design and development of Emergency Operations Facility

Goals and Initiatives FY 2009-10

FY 2009-10 Initiatives

- Approve and initiate planning and implementation of a County restructuring plan
- Review and approve targeted County budget reductions to maintain the County's sound financial health
- Maintain and support the County's safety net during difficult economic conditions

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ADMINISTRATION AND FINANCE

- Proceed with exploration and review of potential options on development of a permanent farmers market
- Enhance support for the Road and Bridge Rehabilitation program
- Support the Marin economy through grants, state and federal funding, and local economic stimulus efforts
- Develop an ongoing seasonal homeless warming shelter for Marin
- Review and approve next phase of Emergency Operations Facility development and financing
- Continue to support energy conservation and ecological footprint reduction with County programs through incentives and new regulation

Description and Impacts of Budget Reductions

FTE Reduced	Change in Expenditure	Change in Revenue	Change in Net County Costs	% NCC Change
(0.25)	(\$120,784)	-	(\$120,784)	-4.3%

- **Description:** Reduce 0.25 FTE Deputy Clerk to the Board, and reduce contract services in Community Partnerships category.
- **Programmatic Impacts of Proposed Changes:** None.

Overview of Programs

FY 2009-10 Estimated Cost of Program Services

BOARD OF SUPERVISORS PROGRAM SUMMARY				
General Fund Program Services	FTE	Total Expenditures	Total Revenues	Net County Cost
Board of Supervisors	15.00	\$2,023,357		\$2,023,357
Clerk of the Board	6.00	\$947,641	(\$26,407)	\$921,234
Total	21.00	\$2,970,998	(\$26,407)	\$2,944,591
% of Budget			1%	99%

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Program Description and Responsibilities

Board of Supervisors	FTE	Total Expenditures	Total Revenues	Net County Cost
FY 2009-10 General Fund Program Budget	15.00	\$2,023,357	-	\$2,023,357

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Clerk of the Board

Program Description and Responsibilities

Clerk of the Board	FTE	Total Expenditures	Total Revenues	Net County Cost
FY 2009-10 General Fund Program Budget	6.00	\$947,641	(\$26,407)	\$921,234

The County Administrator serves as the Clerk of the Board with the Assistant Clerk of the Board performing responsibilities related to the day-to-day management of the Clerk's Office.

The Clerk of the Board provides administrative support to the Board of Supervisors and the governing boards of certain special districts. A primary responsibility of the Clerk's Office is working within federal, state and local mandates, including the Brown Act and the Maddy Act, to meet established timelines and legal requirements to help ensure that the County's business is conducted openly and that information is made freely available to assist the public in understanding and participating in the County's decision-making process.

The Clerk of the Board Office serves as custodian of the historical record of official Board actions, preserving and protecting the integrity of the official Board record. The Clerk of the Board assists the public with research and retrieval of information associated with formal actions of the Board and is responsible for ensuring accurate codification of County-adopted ordinances and processing legal publications, postings, and notices. The Clerk's Office also manages and tracks various activities related to the management of over 50 Board-appointed advisory boards and commissions.

The Clerk staffs the Assessment Appeals Board, for the purpose of equalizing the values of all property on the local assessment roll. The Assessment Appeals Board hears appeals by property owners from the assessments established by the County Assessor.

FY 2009-10 Program Initiatives

- Continue efforts to improve the public's access to agenda material on-line, reducing paper work and automating the internal agenda workflow process
- Continue digitizing efforts to protect and increase access to the Board's permanent records
- Work with the Information Services and Technology Department to implement enhancements to existing webcasting capabilities and expand content on the County's G-channel
- Continue to work collaboratively with departments to strengthen the County's efforts in records management