



Alcohol and Other Drug Advisory Board

Boards and Commissions

The Board of Supervisors has established advisory boards, committees and commissions to which it appoints residents to serve. The purpose of these appointive commissions is to provide opportunities for members of the community to participate in and act on matters of public concern. Each commission represents the constituents of a specific issue, policy or program focus.

ALCOHOL AND OTHER DRUG ADVISORY BOARD

Overview

Background / Purpose

To represent and advocate for alcohol and other drug prevention and treatment needs of the community of Marin. To be fully informed on all related issues in order to promote and ensure a responsive and comprehensive continuum of services to the residents of Marin including prevention, intervention, treatment and aftercare. To inform and advise the Chief of Alcohol, Drug & Tobacco Programs and the Board of Supervisors on behalf of participants, families, and the community-at-large for the development and implementation of effective alcohol and drug programs. To network with other community resources to review community alcohol and drug program needs, services, facilities, and special programs; and to review and approve the procedures used to ensure citizen and professional involvement at all stages of the planning and implementation of services and activities. To facilitate communication between the community, contracted alcohol and drug program community-based providers, related county and community groups and organizations and the Board of Supervisors. To encourage and educate the public to understand the nature of alcohol and drug problems.

Accomplishments FY 2008-09

- After detailed research and analysis, wrote letters of support for several legislative initiatives surrounding accessibility and marketing of alcohol
- Recruited new board members from youth and Latino communities

Goals and Initiatives FY 2009-10

GOAL I

To advocate for a responsive and comprehensive continuum of prevention, intervention, treatment and aftercare services

FY 2009-10 Initiatives

- Participate with the Division of Alcohol, Drug & Tobacco Program (ADTP) staff in strategic planning
- Advise the Board of Supervisors about local, state and national policies, legislation and other initiatives that maintain and/or expand Marin County's capacity to provide alcohol and other drug prevention and treatment Services
- Assist the division and contracted provider network by providing letters of support for grant applications and partnering on community projects
- Advocate for increased alcohol and other drug prevention and treatment services for youth and senior populations

GOAL II

Collaborate with ADTP to develop a comprehensive prevention and treatment strategic plan

FY 2009-10 Initiatives

- Alcohol and Other Drug Advisory Board members will provide data, information, connection to resources and will participate in the ADTP strategic planning process
- Serve as a Community, Provider, and Media Liaison
- Present oral Advisory Board reports to Board of Supervisors when appropriate

Key Challenges and Outstanding Issues

- Recruiting and sustaining full Advisory Board membership including representation from Youth, Latino and African American communities
- Prioritizing a quality and comprehensive alcohol and drug prevention and treatment system amidst significant funding reductions

ASSESSMENT APPEALS BOARD

Overview

Background / Purpose

Article XIII of the California Constitution authorizes the County to establish an Assessment Appeals Board for the purpose of equalizing the values of all property on the local assessment roll by adjusting individual assessments. The functions of this Board are state mandated.

Accomplishments FY 2008-09

- Conducted 11 Assessment Appeals Board hearings and resolved 243 applications as of March 2009
- Received 675 Applications for Changed Assessment through March 2009
- Improved Applications for Changed Assessment database to increase efficiency and the ability to track application status
- Revised forms, database, website and administrative practices to ensure compliance with statutory changes and revisions to State Board of Equalization policies and procedures
- Worked with the State Board of Equalization and interested parties regarding proposed changes to the Application for Changed Assessment form to minimize additional County costs
- Worked with the State Board of Equalization and interested parties regarding an Assessment Appeals Board video to assist the public with the local appeals process
- Used the website Application for Changed Assessment form to provide service to the public and reduce mailing costs
- Continued to provide automated information to the public regarding the appeal process
- Reorganized files to eliminate redundant records storage and to ensure compliance with mandated state laws
- Cross trained clerical staff to ensure sufficient training in the Assessment Appeals Board functions
- Compiled historical data required to produce an annual statistical report required by the State Board of Equalization

Goals and Initiatives FY 2009-10

GOAL I

Hear appeals by property owners of assessments established by the County Assessor

- Process an increased number of applications due to anticipated declined property values, fluctuations in the real estate market and claims for property tax relief pursuant to Revenue and Taxation Code Sections 63.1 and 69.5 (Propositions 58 and 60)
- Conduct 11 assessment appeals hearings to resolve current outstanding cases

GOAL II

Ensure compliance with state reporting requirement for Applications for Changed Assessment

FY 2009-10 Initiatives

- Continue to research and compile required historical data
- Develop annual statistical report and make changes to database

GOAL III

Ensure compliance with anticipated revisions to State Board of Equalization forms, policies and procedures

FY 2009-10 Initiatives

- Update local forms, website information and administrative practices documents as required
- Refine the Applications for Changed Assessment database and shared interdepartmental use of the database
- Continue clerical cross training to ensure sufficient staff are trained in the Assessment Appeals Board functions
- Support attendance of staff and board members at State Board of Equalization and California Clerk of the Board of Supervisors Association conferences dealing with changes that impact assessment appeals operations

GOAL IV

Ensure compliance with mandated state law regarding record retention and storage

FY 2009-10 Initiatives

- Reorganize files to eliminate redundant records storage

Key Challenges and Outstanding Issues

- The impact of media coverage and fluctuations in the real estate market

AVIATION COMMISSION

Overview

Background / Purpose

The purpose of the Aviation Commission is to advise and recommend to the Board of Supervisors matters relating to Marin County Airport and all other aviation matters.

Accomplishments FY 2008-09

- Completed Phase I of the Environmental Impact Statement / Report (EIS/EIR) for the proposed runway extension and contracted with the FAA selected consultant to perform Phase II and deliver the Administrative Draft EIS/EIR by December 2009
- Installed an 8 camera video surveillance system to supplement airport security efforts and prevent illegal dumping on airport property
- Staff revised the Best Management Practices of the Airport Storm Water Pollution Prevention Plan, focusing on individual tenant operations at Gness Field
- Installed No Dumping placards on all storm water drain inlets
- Staff continues to maintain and improve Gness Field as an integral and compatible part of the community by maintaining an active Airport Capital Improvement Plan for Gness Field with the FAA for grant funding opportunities
- Installed a remote access device in cooperation with County Radio staff to allow emergency service vehicles access through the security gates at Gness Field

Goals and Initiatives FY 2009-10

GOAL I

Progress with on-going airport maintenance needs and the environmental study for the runway extension proposed in the Airport Master Plan

FY 2009-10 Initiatives

- Recommend staff seek additional FAA grant funds to enable Phase III of the EIS/EIR to proceed on schedule

- Pending issuance of FAA grant funding, recommend staff to enter into contract with the FAA chosen consultant to perform Phase III of the EIS/EIR
- Support selection of consultant to perform pavement repair engineering to further the efforts to obtain a FAA construction grant

GOAL II

Enhance airport safety by educating the users and visitors of the airport in operation of vehicles, conduct and movement in the aircraft operation area

FY 2009-10 Initiatives

- Advise on the installation of sign to instruct all entering the aircraft movement area on safety procedures and limitations on access and vehicles

GOAL III

Encourage alternate transportation to and from the airport by bicycle

FY 2009-10 Initiatives

- Advise on the installation of bicycle racks to provide appropriate parking for bicycles when visiting the airport

GOAL IV

Explore methods and policies to reduce garbage volume and improve recycling at Gness Field

FY 2009-10 Initiatives

- Advise on trash haulers policies related to the locking of dumpsters and refuse reduction
- Advise on additional recycling methods appropriate to the airport refuse stream

GOAL V

Improve ramp lighting energy efficiency around County-owned hangars

FY 2009-10 Initiatives

- Advise on alternate lighting fixtures and distribution to reduce energy consumption for area lighting on exterior of County-owned hangars

Key Challenges and Outstanding Issues

- Gness Field is operated as an enterprise fund with limited revenue opportunities

Bolinas Lagoon Technical Advisory Committee

- Staff endeavors to maintain Gness Field in a competitive position to receive FAA grant funding which requires a local match from the airport budget
- Staffing levels at Gness Field are minimal and additional new tasks must be integrated into the existing workload

BOLINAS LAGOON TECHNICAL ADVISORY COMMITTEE

Overview

Background / Purpose

The purpose of the Bolinas Lagoon Technical Advisory Committee (BLTAC) is to advise the Marin County Board of Supervisors, the Marin County Open Space District Board of Directors and the Department of Parks and Open Space concerning the stewardship of the Bolinas Lagoon Open Space Preserve.

Accomplishments FY 2008-09

- Sent bylaws to the Board of Supervisors for review and approval
- Reviewed and forwarded to the Board of Supervisors the Locally Preferred Plan for the restoration of the Lagoon
- Considered oil spill response planning and training issues
- Reviewed Caltrans' proposal to repair and rehabilitate State Highway 1
- Developed the BLTAC's first annual work plan

Goals and Initiatives FY 2009-10

GOAL I

Assist the Marin County Board of Supervisors, the Open Space District Board of Directors and Department of Parks and Open Space in completing, implementing and monitoring the Bolinas Lagoon Ecosystem Restoration Project

FY 2009-10 Initiatives

- Make recommendations as appropriate to facilitate constructive dialogue and timely progress related to completion of the Bolinas Lagoon Ecosystem Restoration Feasibility Study and Draft Environmental Impact Report / Statement (EIR/EIS)

- Support public and private efforts to secure additional funding for the completion and implementation of the LPP and feasibility report
- Support efforts to install a tide gage, conduct a bathymetric survey and to monitor physical and ecological conditions at Bolinas Lagoon

GOAL II

Assist the Marin County Board of Supervisors, the Open Space District Board of Directors and Department of Parks and Open Space Board in planning and training for responding to oil spill

FY 2009-10 Initiatives

- Participate, as appropriate, in oil spill response training events
- Support public and private efforts to secure additional funding for oil spill response
- Provide opportunity for public and technical input into the department's oil spill response planning efforts

GOAL III

Provide a forum for inter-agency coordination, technical support and community input to support the protection and enhancement of the Bolinas Lagoon Open Space Preserve

FY 2009-10 Initiatives

- Inform the department and the Board of Supervisors about emerging community issues related to Bolinas Lagoon and help identify solutions
- Provide technical expertise to support the department's stewardship of the Lagoon
- Provide an opportunity for the public to present issues relative to the management of the Lagoon

Key Challenges and Outstanding Issues

- Limitations on the availability of individual members
- Limitations on staff time to support work of the BLTAC
- Availability of adequate funding for implementing the initiatives

Building Board Of Appeals

BUILDING BOARD OF APPEALS

Overview

Background / Purpose

This board is defined under California Health and Safety Code Section 17920.5 and .6; reflected into the Uniform and International Building Codes upon which the California Building Code is based; established by Marin County Ordinance No. 1874 in 1972 and codified into Chapter and Section 19.04.028 within Title 19 of Marin County Code.

This board exists to advise the Marin County Board of Supervisors on reasonable interpretation of the provisions of Title 19 of Marin County Code, determine the suitability of alternate materials and types of construction; and make recommendations regarding amendments to Marin County Code.

Accomplishments FY 2008-09

- Scheduled joint business meetings with Disability Access Appeals Board to maximize operational efficiency
- Recommended bylaw amendments to the Board of Supervisors for ratification
- Renewed Ralph M. Brown Act required training and declarations
- Completed election of officers

Goals and Initiatives FY 2009-10

FY 2009-10 Initiatives

- Develop and schedule annual training for members
- Continue joint business meetings with Disability Access Appeals Board

CHILD CARE COMMISSION

Overview

Background / Purpose

The Marin County Child Care Commission was established by the Board of Supervisors in July 1995 to lead the community in planning and establishing a comprehensive, high-quality child care system in Marin County. The 20-member commission, which also serves as the state mandated local child care plan-

ning council, is appointed jointly by the Board of Supervisors and the Marin County Superintendent of Schools. In its role as the local planning council, the Commission establishes geographic priorities for new state funding for subsidized child care.

Accomplishments FY 2008-09

- Created the "Marin County Five Year Child Care Master Plan for 2008-2013" through meetings and three focus groups with all the stake holders in early childhood care and education and community members
- Met regularly to develop an implementation plan for each issue identified in the master plan
- Planned a retreat to identify priorities and strategies for next year
- Created an executive summary of the master plan for the community
- Coordinated the "Month of the Young Child" workgroup with minimal funds
- Worked with "Marin First 5" and the California State Department of Education to secure funding for staff retention activities in early childhood education
- Submitted priority zip codes for child care to the State Department of Education for 2009

Goals and Initiatives FY 2009-10

GOAL I

Provide leadership for Marin County on early child care and education issues and improve program service coordination and integration

FY 2009-10 Initiatives

- Research and confirm the role of the Commission in relationship to child advocacy in order to establish the correct parameters and develop guidelines for Commissioners
- Develop a process to collect data from other organizations serving child care and education to identify the top priority issues and opportunities for collaboration

GOAL II

Increase access to child care for families that need non-traditional hours and/or special needs

FY 2009-10 Initiatives

- Establish a policy platform to increase funding and standardize licensing requirements
- Increase funding at the county level through fundraising events
- Present facts and figures to the community to demonstrate the need for non-traditional child care through editorials, services and trainings

GOAL III

Improve the quality of early care and education through program assessment, workforce development and the provision of enhanced health or family support services

FY 2009-10 Initiatives

- Increase the recruitment, support and retention of a high quality child care workforce and extend the reach of the Special Needs Early Childhood Mental Health Initiative
- Increase educational, cultural and linguistic competence of the child care workforce and support recruitment, retention and professional development of a culturally diverse early childhood education workforce
- Establish a sustained program quality enhancement project by utilizing the College of Marin Advisory workgroup to review formal and informal education paths to integrate the Preschool Learning Foundations

GOAL IV

Strengthen the links between early child care education programs and the K-12 system

FY 2009-10 Initiatives

- Develop a policy platform to support and collaborate with the P-16 Council, state wide assembly on education for pre-school through college students
- Utilize the Early Care and Education Partnership with Marin County Office of Education to host events and trainings that educate the workforce of the importance of a seamless transition from preschool to kindergarten

GOAL V

Increase public awareness of the need for high quality early child care and education

FY 2009-10 Initiatives

- Utilize the Early Care and Education Partnership group to educate the public through editorials, training and services

- Create a resource library that provides ongoing support and information about assessment tools as well as licensing

Key Challenges and Outstanding Issues

Compared with the K-12 system, there is no center where early child care and education is housed. Studies show that ages 0-5 are the most critical years in the trajectory of a person's life. Unfortunately programs such as Early Mental Health and Link-ages are being reduced or discontinued all together. Leaving an absence of critical supportive services for families of young children.

COMMISSION ON AGING

Overview

Background / Purpose

The Commission on Aging's purpose is to promote information and advocacy for services that enable older adults to live with dignity.

Accomplishments FY 2008-09

- Sponsored monthly community education forums at Commission on Aging meetings. Topics include advance health care directives, transportation and mobility options in Marin, and getting connected through social networks
- Organized driver safety workshops in several locations in Marin in partnership with Whistlestop, local police and mobility experts
- Published the quarterly newsletter, Great Age which has become one of the most informative resources for older adults in Marin
- Organized the CarFit Driver Safety Program in Southern Marin
- Co-sponsored the 2008 Senior Information Fair, attended by over 3,000 older adults
- Conducted several Strong and Stable fall prevention workshops in the county
- Assembled and distributed 500 disaster preparedness and emergency food kits to the most vulnerable older adults in Marin, including older adults who are low-income, limited English-speaking, rural West Marin residents, Marin City residents, frail and home-bound clients of Meals-on-Wheels, and patients of Project Independence who have recently been discharged from hospitals

County Service Area 16 Advisory Board

- Completed the trip generation study of long-term care facilities in Marin and published the Transportation Patterns and Needs Survey for Older Adults Living in Selected Housing Facilities in Marin County report

Goals and Initiatives FY 2009-10

GOAL I

Promote a community-based system of care that sustains the independence of older adults

FY 2009-10 Initiatives

- Monitor the General Plan updates of cities and towns in Marin and advocate that the 'Housing Element' include affordable housing for older adults in locations that are complementary to older adult lifestyles
- Participate in the development of a "Senior Mobility Action and Implementation Plan" to increase the types of transportation options for seniors that fit their physical needs and lifestyle, decrease dependency on autos and improve public transit
- Visit each operating congregate meal site in Marin at least one time during the fiscal year to review current utilization and identify potential growth areas for each site by interviewing at least two participants, one volunteer and one staff member

GOAL II

Increase opportunities for people to access information about community resources

FY 2009-10 Initiatives

- Plan for and implement an educational program for the public that focuses on "brain fitness as a movement" to inform the public whether new products touted to improve or maintain brain health of older person actually work
- Increase access to food sources in Marin by publishing the Food and Nutrition Fact Sheet's food source list The Great Age
- Improve older adults and disabled individuals' access to services by evaluating current modes of information dissemination and communication and developing new strategies to increase awareness about available resources

GOAL III

Improve the well-being of adults particularly those with special needs

FY 2009-10 Initiatives

- Support community-based disaster preparedness efforts by working with the Get Ready Marin and other programs to help older adults, especially those who are vulnerable, prepare for disaster and inform them of what is available in the community
- Raise awareness and promote cultural competence and inclusion in the community by organizing a topic at the Commission on Aging meeting addressing racial, ethnic, sexual orientation and/or religious aging issues

Key Challenges and Outstanding Issues

Amidst one of the worst economic conditions in American history, addressing the needs identified by older adults in the community would be an enormous undertaking. The current economic climate is creating new pools of older individuals that fall into poverty. In such situations, older persons may forgo food and medication to cut household expenses, which could lead to catastrophic problems later on. When unemployment is high, older workers are typically hit the hardest. National Public Radio recently ran a report on ageism in the workplace as a result of the economic crisis. Baby boomers, which are likely to be in the workforce and are getting insurance coverage from their employers, are at-risk of losing their jobs and may fall through the cracks in these hard times. They are too young to qualify for Medicare and insurance premiums may be out of reach. They may also be caregivers who have seen their retired parents' nest eggs dramatically shrink in the past year, and will demand more from them in terms of support.

COUNTY SERVICE AREA 16 ADVISORY BOARD

Overview

Background / Purpose

The purpose/duties of the CSA 16 Advisory Board is to advise the County of Marin Board of Supervisors on all matters relating to programs, improvements and budgets of the County Service Area in Greenbrae.

Accomplishments FY 2008-09

- Provided quality landscape maintenance for CSA 16 parks and landscaped center medians

County Service Area 18 Advisory Board

- Replaced approximately 200 feet of deteriorating retaining wall and fence line along Sir Francis Drake Boulevard near Manor Road
- Completed major landscape renovation improvements along Sir Francis Drake between Manor Road and Corte Comoda
- Designed and began major landscape improvements along Sir Francis Drake from Eliseo Drive to Corte Moraga
- Began design work for small landscape planters at Corte Balboa and Corte Cayuga
- Developed a 5 year plan for routine street tree pruning and maintenance to improve safety and efficiency
- Performed annual safety and structural pruning of street trees and applied treatment for Sudden Oak Death and pine bark beetles where needed

Goals and Initiatives FY 2009-10

GOAL I

To maintain the CSA 16 center medians and common landscaped areas in a safe, healthy, sustainable and attractive fashion

FY 2009-10 Initiatives

- Review landscape maintenance practices to ensure that they follow the County's Integrated Pest Management Ordinance and Policy and conserve resources where possible
- Ensure that newly renovated landscaped areas are given the care they need to become established and to flourish

GOAL II

Manage CSA 16 funds in a cost effective manner

FY 2009-10 Initiatives

- Request competitive proposals for landscape improvement projects in parks, medians and landscaped areas
- Adjust water budgets and allocations to maximize irrigation to ensure that necessary irrigation can be done at the lowest possible cost
- Review remaining funds available for projects and prioritize work

GOAL III

Continue proposed landscape improvements along Via La Cumbre

FY 2009-10 Initiatives

- Invite the community to review and provide input on the proposed major Landscape Improvement Plan for the Via La Cumbre median and phase planting and irrigation improvements if needed to stay within allocated funds
- Consider design concepts for an entry portico structure consisting of a roof system supported by columns or piers at the eastern entrance of Greenbrae at the top of the hill

Key Challenges and Outstanding Issues

- Sufficient staff time to properly prepare all contracts and administer program oversight and to ensure community input regarding CSA 16 capital improvements
- Adequate funding to make all desired improvements
- Attaining community input on major projects

COUNTY SERVICE AREA 18 ADVISORY BOARD

Overview

Background / Purpose

The purpose and duty of the CSA 18 Advisory Board is to advise the Board of Supervisors on all matters relating to programs, improvements and budgets of County Service Area 18 in San Rafael.

Accomplishments FY 2008-09

- Continued to provide quality landscape maintenance services for CSA 18 local parks and playgrounds
- Discussed capital improvement needs for Pueblo Park, including: tennis court renovation, playground replacement and Americans with Disabilities Act (ADA) access needs and requirements
- Participated in community events, such as the annual picnic and Easter egg hunt
- Volunteered for maintenance and restoration projects on center medians and the adjacent Open Space lands
- Continued to build reserves for CSA 18 capital improvements and landscape enhancements
- Recruited and recommended potential CSA 18 Advisory Board members

County Service Area 20 Advisory Board

Goals and Initiatives FY 2009-10

GOAL I

Maintain the parks, pathways and common landscaped areas of CSA 18 in a safe, healthy, sustainable and attractive fashion

FY 2009-10 Initiatives

- Review landscaped areas for needed plant replacement and improvements
- Review landscape maintenance practices to ensure that they follow the County's Integrated Pest Management Ordinance and Policy

GOAL II

Manage funds in a cost effective manner

FY 2009-10 Initiatives

- Develop long and short term goals for capital improvements and expenditures and prioritize them according to available funding sources

GOAL III

Provide input regarding improvements and recommendations for Pueblo Park

FY 2009-10 Initiatives

- Participate in meetings to obtain County Service Area 18 community input and achieve consensus regarding proposed changes and improvements

Key Challenges and Outstanding Issues

- Having an active and involved CSA Advisory Board membership
- Ensuring comprehensive and diverse community input
- Prioritizing improvements
- Securing funding for projects and improvements

COUNTY SERVICE AREA 20 ADVISORY BOARD

Overview

Background / Purpose

The purpose of the CSA 20 Advisory Board is to advise Parks and Open Space staff and the Board of Supervisors on all mat-

ters relating to projects and programs; (a) that can be conducted with funding from the budget of County Services Area ("CSA") 20; and (b) that affect lands of the Marin County Open Space District contained within the boundaries of CSA 20.

Accomplishments FY 2008-09

- Funded construction of a special sensitive wildlife area fence protecting a small wetland adjacent to the popular and highly used Indian Valley Fire Road
- Toured the completed fuel breaks on Big Rock Ridge, funded by CSA 20 in previous years
- Approved matching funding supporting a grant application with the Conservation Corps of Marin County and the Marin County Open Space District to carry out sustainability improvements on the Susan Alexander Trail at the Indian Valley Preserve

Goals and Initiatives FY 2009-10

GOAL I

Work with Parks and Open Space staff and the Board of Supervisors to identify and prioritize projects and programs to improve stewardship; to achieve healthy ecosystems and well maintained facilities on lands of the Marin County Open Space District within the boundaries of County Service Area 20

FY 2009-10 Initiatives

- Continue matching funding for Susan Alexander Trail project until State grant is approved and awarded
- Evaluate project proposals and fund additional work on Marin County Open Space property within the jurisdiction of County Service Area 20

GOAL II

Advise and assist Parks and Open Space staff and the Board of Supervisors to reduce the threat of wildfire on open space lands within the wildland-urban interface areas of County Service Area 20

Key Challenges and Outstanding Issues

- County funding for CSA 20 projects is limited
- Project support through grants and other funding sources has been limited, particularly with the recent instability in state and federal programs

County Service Area 33 Advisory Board

COUNTY SERVICE AREA 33 ADVISORY BOARD

Overview

Background / Purpose

The purpose and duty of the CSA 33 Advisory Board is to advise the Board of Supervisors on all matters relating to programs, improvements and budgets of the County Service Area in Stinson Beach.

Accomplishments FY 2008-09

- Provided excellent maintenance for CSA 33 Village Green Parks I & II during times of increased visitation and use
- Hosted a successful volunteer event to reduce weeds and enhance the landscape at the parks
- Reviewed plans and participated in the successful completion of a new playground at Village Green I
- Added Doggie Pot dispensers at the parks to meet the needs of the increased dog use in the area

Goals and Initiatives FY 2009-10

GOAL I

Maintain the Village Green parks in a safe, healthy, sustainable and attractive fashion

FY 2009-10 Initiatives

- Continue to review maintenance and water management practices to manage resources in an environmentally sensitive fashion
- Follow the principles of water conservation and the County's Integrated Pest Management Ordinance
- Review use of lighting at the basketball court to ensure conservation of energy whenever possible

GOAL II

Manage CSA 33 funds in a cost effective manner

FY 2009-10 Initiatives

- Develop both short and long term goals for capital improvements and expenditures

- Review contracts and purchasing procedures to streamline the process and ensure adherence to County standard requirements

GOAL III

Review lighting options for Village Green Parks I & II for evening use, safety and aesthetics, while considering alternative energy sources, such as the use of solar voltaic panels

FY 2009-10 Initiatives

- Search for donations and grants to offset the costs to make the proposed lighting improvements

Key Challenges and Outstanding Issues

- Increasing visitation and public use of the facilities
- Ensuring community input into the long range planning and expenditures
- Securing funding and donations for the lighting improvements

CULTURAL SERVICES COMMISSION

Overview

Background / Purpose

The Cultural Services Commission promotes and enhances the cultural, educational, social, economic, recreational and entertainment life of Marin County for all residents.

Serving in an advisory role, the Commission brings broad-based community leadership to suggest policy, recommend program priorities, and engage private/community resources to support the Department of Cultural and Visitor Services-- which serves as the County's major performing arts, conference and event center, manages the award-winning Marin County Fair, and operates visitor services at the Civic Center.

Accomplishments FY 2008-09

- Realized significant savings in energy use due to photovoltaic, climate control system (HVAC) and lighting retro-fit projects
- Issued Request for Proposal (RFP) to move and improve Farmer's Market
- Presentation of second annual "Cultural Treasure" award to Jeanne Bogardus

Cultural Services Commission

- Initiated a monthly e-newsletter with a circulation of 19,000 customers
- The 2008 Marin County Fair - the "Greenest County Fair on Earth" received 46 individual Achievement Awards from the Western Fairs Association and won top honors at the Association's 86th Annual Convention and TradeShow with the coveted 2008 Merrill Award in recognition of superior achievement
- Produced 27 high caliber Marin Center Presents performances that were well received by knowledgeable and appreciative audiences
- Experienced stable attendance in spite of economic downturn
- Use of outdoor facilities by new Concours d' Elegance in May, 2009

Goals and Initiatives FY 2009-10

GOAL I

Campus and facility development

FY 2009-10 Initiatives

- Advise the Board of Supervisors on the high priority need for attention to the ever-increasing demands of the Center's aging facilities, and the limited staffing and funding levels to address these needs
- Provide input to and support for the Renaissance Partnership
- Strongly advocate for and monitor the County of Marin and Renaissance Partnership development plans to assure that:

There is momentum in addressing the challenging issues for success as private/public partnership, including but limited to: governance model, Financial commitment from County of Marin, tangible progress to fundraise and develop plans for capital campaign
- Development plans have a holistic campus perspective that utilizes outdoor and indoor spaces
- Review reports about and monitor progress in discussions and planning for Farmers Market

GOAL II

Continue to produce an innovative, outstanding Marin County Fair that exhibits the diverse talents of our community, that "keeps 'em coming year after year," and that stand as the gold and "green" standards in the Fair industry

FY 2009-10 Initiatives

- Secure top entertainment and cultural programming (to assure success of the Fair and branding of Marin Center campus as a place for top entertainment)
- Provide "customer-service" that assures the Fair, and by extension the Marin Center campus, are the place of choice for: fairgoers, especially families with children; exhibitors; performers; artists; vendors; food purveyors; carnival concessionaires
- Continue to improve systems, signage, protocols, volunteer support, and other resources that enhance a friendly visitor experience, including drawing more traffic to the website and streamlining the on-line ticket and identifying ways to reduce waits in line at the gate
- Continue efforts to maximize physical resources, including large and small indoor and outdoor venues; assess potential for use of big screens
- Assure that all needed safety protocols, practices and resources are in place to smoothly manage large crowds, ensure their safety and provide immediate and appropriate response in the event of an emergency
- Hold greening of all fairs as essential and respond to the increasing demand for information and advice as Marin County Fair is seen as the model for "greening a County Fair"
- Support Cultural and Visitor Services' annual planning the Fair, engaging community support and participation and evaluating each fair to assure continuous improvement
- Engage in wider ranging and longer horizon planning concerning the Marin County Fair-capturing its history, responding to its position as a model for others, looking to the future and major new ground-breaking themes and approaches

GOAL III

Provide leadership in branding Marin Center campus as place for top entertainment and the community's "happening" cultural center through programming and marketing

FY 2009-10 Initiatives

- Provide level of programming that brands the campus as one venue that houses a high caliber of entertainment
- Strongly integrate the branding of the Marin Center campus into the branding of Marin Center Presents, through redesign of Marin Center Presents materials to position it both as a producer and the Marin Center venue as being the community gathering place, with high caliber of programming
- Sustain 27-30 performances per year

Disability Access Appeals Board

- Be on top of what's happening in the industry in terms of effective ticket sales strategies as demographics change and the economy shifts
- Expand online communication with constituents, online marketing and sales
- Seek out strategies that successfully generate multiple event attendance at the Marin Center campus (building brand and constituency for the campus)
- Support community outreach to build audiences by providing tickets to less fortunate communities

GOAL IV

Develop the Marin Center facilities and grounds into the venue (campus: facilities, grounds) of choice for community performances, conventions, exhibits, conferences, gatherings, etc.

FY 2009-10 Initiatives

- Support outreach to potential users, attracting users that will contribute to branding the campus as a top community attraction and venue of choice
- Promote all aspects of the campus, including the natural setting, parking, indoor and outdoor opportunities
- Support high profile children-family friendly events, performances and series
- Support signature events on campus grounds with partner presenters and sponsors, with event branding contributing to Marin Center campus branding
- Research role as a possible programming catalyst by encouraging use of smaller venues as incubators for up and coming groups (provide reduced rates by securing underwriting to offset some of the facility costs)

GOAL V

Build strong constituent support for the whole Marin Center campus

FY 2009-10 Initiatives

- Bring together the Cultural Services Commission, Renaissance Partnership, and Friends of Marin Center to work together to elevate constituency support for the whole campus and develop best structures for unified efforts over time
- Continue the Cultural Treasure Award program to recognize legacy of community leaders who support the Center

Key Challenges and Outstanding Issues

- Understanding and adjusting to impacts from the economic downturn and eventual economic upturn
- Keeping pace with advancements in technology, including online information and sales techniques to interest prospective customers
- Need for new, innovative, "cutting-edge" features to keep Marin's county fair relevant for changing demographics within the county
- Need for additional staff training to improve customer service, update general knowledge and skills, obtain information about "best practices," and plan for staff transitions
- Complexities inherent in moving the Renaissance Partnership forward coupled with reduced County staff time and other resources to devote to this project

DISABILITY ACCESS APPEALS BOARD

Overview

Background / Purpose

This board is permissively enabled under California Health and Safety Code Section 19957.5; established by Marin County Ordinance 3419 on January 4, 2005 and codified into Chapter and Section 19.04.028 within Title 19 of Marin County Code.

This board exists to conduct hearings on written appeal as needed; and to determine matters and approve or disapprove interpretation and enforcement actions taken by the Building & Safety Division regarding applicable California accessibility requirements.

Accomplishments FY 2008-09

- Scheduled joint business meetings with Building Board of Appeals to maximize operational efficiency
- Recommended bylaw amendments to the Board of supervisors for ratification
- Renewed Ralph M. Brown Act required training and declarations
- Completed election of officers

Disaster and Citizen Corps Council

Goals and Initiatives FY 2009-10

FY 2009-10 Initiatives

- Develop and schedule annual training for members
- Continue joint business meetings with Building Board of Appeals

DISASTER AND CITIZEN CORPS COUNCIL

Overview

Background / Purpose

The Disaster and Citizen Corps Council (DC3) is an advisory body to the Board of Supervisors whose mission and purpose is to lead ongoing efforts to improve disaster preparedness countywide. The Council reviews, evaluates and communicates to decision-makers and the public on all matters pertaining to disaster preparedness. The Council's mission is to review plans, procedures and systems specific to disaster preparedness and response and make any warranted recommendations.

Accomplishments FY 2008-09

- Reviewed and recommended adoption of the Special Needs Populations Annex to the Board of Supervisors
- Reviewed potential for education of county employees as Disaster Service Workers.
- Conducted Strategic Planning session to set goals and work plan for 2009
- Revised the councils bylaws
- Public Disaster Education and Preparedness (PDEP) committee supported Get Ready Marin for fifth graders, proposed a voluntary Get Ready Marin program for County Disaster Service Workers and focused preparedness efforts on vulnerable populations including seniors and people with special needs
- Special Needs Populations in Disaster Committee expanded membership to include Marin Center for Independent Living and initiated update for Special Needs Populations Annex
- The Special Needs Population in Disaster Committee reviewed a number of reports including: the (May 30, 2008) SUASI Guide for Shelter Operations, (September 2008) AAR on Southern California Wildfires from Access to Readiness and planning guidance from the California's Office for Access and Functional Needs

- Provided a comprehensive report and recommendations containing a significant proposal that DC3 support the resourcing of the Center for Volunteer and Non-Profit Leadership (CVNL) capacity to manage an Emergency Volunteer Center (EVC)

Goals and Initiatives FY 2009-10

GOAL I

Continue to develop and provide community input to the Board of Supervisors regarding emergency preparedness programs, plans and projects

FY 2009-10 Initiatives

- Conduct four Council meetings
- Conduct special committee meetings as needed
- Review and recommend Board action on six Annexes to the County Emergency Operations Plan

GOAL II

Identify and address the unique challenges faced by special needs and vulnerable needs populations preparing for and responsive to disasters

FY 2009-10 Initiatives

- Coordinate with the Marin Interagency Disaster Coalition to identify community needs and resources
- Develop information to assist the Division of Social Services in planning care & shelter services for persons with special needs
- Develop information to assist Public Health Preparedness in planning care and shelter services for persons with special needs
- Complete update of the Special Needs Annex through adoption by the Board of Supervisors
- Initiate update of the Care and Shelter Annex to be more inclusive of people with special needs

GOAL III

Continue to assess and identify the disaster preparedness public education needs of Marin County residents and visitors

FY 2009-10 Initiatives

- Conduct quarterly meetings of the appropriate education committees

- Focus educational efforts on school age families as the key to community preparedness efforts
- Focus educational efforts on seniors, both independent and those relying on others for care
- Focus educational efforts on special needs populations and their care providers

Key Challenges and Outstanding Issues

- Overcoming public apathy towards disaster preparedness
- Competing state & federal guidance & programs
- Fiscal impacts on preparedness programs & projects

ECONOMIC COMMISSION

Overview

Background / Purpose

The Marin County Board of Supervisors established the Marin Economic Commission to develop economic policies and programs in the Marin Countywide Plan and to promote economic activities in the cities and the County. The commission focuses on implementing the policies and programs in the Economic Element of the Countywide Plan, promoting economic activities and disseminating information about Marin County's economy to the public. Additionally, the Commission maintains an economic data collection and publishes Marin Profile, a survey of county social and economic indicators.

Accomplishments FY 2008-09

- Worked with the Economic Competitiveness Group, Inc. to prepare the 2008 Marin Economic Sustainability Report, which recommended alternative economic development agency modes
- Worked toward the establishment of an economic forum
- Established the Marin Food and Farm Experience Cluster pilot project to demonstrate how support for cluster development can help assist a local, sustainable and competitive economy in Marin
- Continued to collaborate with the Workforce Investment Board, Disaster Council, and local Chambers of Commerce
- Hosted the Awards of Excellence luncheon on Friday, November 14, 2008

- Participated in the process to retain a contractor to launch the Marin Economic Forum

Goals and Initiatives FY 2009-10

GOAL I

Implement tasks outlined in the scope of work to launch the Marin Economic Forum

FY 2009-10 Initiatives

- Participate in the preparation of a draft report analyzing alternative economic development agency models
- Worked with the Marin Economic Sustainability Contractor to implement the scope of work to launch the Marin Economic Forum

GOAL II

Implement priority programs identified in the Economic Element and in alignment with other policies and programs in the Marin Countywide Plan

FY 2009-10 Initiatives

- Share information with the Board of Supervisors
- Solicit input and assistance from the Workforce Investment Board regarding the needs and recommendations for training and retaining the workforce
- Collaborate with the Bay Area Council Economic Institute, Workforce Investment Board, and local Chambers of Commerce
- Collaborate with housing advocacy agencies to create and preserve workforce housing

GOAL III

Continue to work with Marin County cities and towns to expand sustainable business practices

FY 2009-10 Initiatives

- Encourage expansion of green business and sustainable building initiatives within Marin's cities and towns
- Follow the actions and activities of the Transportation Authority of Marin and continue to encourage alternative transportation solutions
- Review and provide comments on the County Housing Element update

Fish and Wildlife Commission

GOAL IV

Maintain accurate data and provide reliable statistics

FY 2009-10 Initiatives

- Maintain the Economic Commission as one of the County's principal sources for reliable statistics with presentations to businesses, government and the community through reports, press releases and Commission website updates
- Update Marin Profile 2007, a survey of county social and economic indicators
- Organize and host the Commission's annual Awards of Excellence luncheon
- Identify opportunities for periodic meetings with the individual members as well as the full Board of Supervisors and explore ideas on how these meetings can be best implemented to produce measurable results
- Organize meetings and events as appropriate to highlight issues affecting Marin's economy
- Follow up on activities of the Workforce Investment Board, Bay Area Council Economic Institute and the Disaster Council

Key Challenges and Outstanding Issues

- Potential budget reductions may impact the implementation of some of the identified initiatives.

FISH AND WILDLIFE COMMISSION

Overview

Background / Purpose

The Marin County Fish and Wildlife Commission (MCFWC) reviews applications and makes recommendations to the Board of Supervisors to assure that the county's share of Fish & Game violation monies are distributed, in the form of grants, to environmental organizations for projects that will provide restoration, sustainability, habitat management, and related educational programs for the fish and wildlife resources in Marin county.

The fine monies that the committee administers, after approval from the Board of Supervisors, come from the Department of Fish & Game violations within the county. Approximately 20% of the fine monies, per State Code 13100 and 13003, are to be used within the county for the protection, conservation, propagation, education and preservation of fish and wildlife. The bal-

ance of the fine monies go to State Fish and Game (50%) and to the County court systems (30%).

Accomplishments FY 2008-09

Reviewed, recommended and received funding from the Board of Supervisors for all or part of 12 projects from the following 12 environmental organizations:

Friends of Corte Madera Creek

Marin Audubon

Mill Valley Streamkeepers

S.F. Drake High School Creek Restoration

The Bay Institute - STRAW

Pt. Reyes National Seashore Association

Tomales Bay Association

Tyee Foundation

Tiburon Peninsula Foundation

Wilderness Way

Pt. Reyes Nature Camp

Richardson Bay Audubon

- Visited facilities, attended events and reviewed accomplishments of grant recipients
- Received recognition in many grant recipient's newsletters and annual reports
- On October 7, 2008 the Board of Supervisors approved the commission's revised Resolution and By-Laws which changed the Commission's name from Marin County Wildlife and Fisheries Advisory Committee to Marin County Fish and Wildlife Commission similar to other counties

Goals and Initiatives FY 2009-10

GOAL I

Administer county fine monies for wildlife and fisheries projects to improve wildlife and fisheries habitat in Marin watersheds

FY 2009-10 Initiatives

- Submit funding proposal to the Board of Supervisors for the 14 organizations: Wildcare, Pt. Reyes Nature Camp, Friends of Corte Madera Creek, Marin Audubon, Mill Valley Streamkeepers, Pt. Reyes National Seashore Association, Richard-

Frank Lloyd Wright Civic Center Conservancy

son Bay Audubon, Tiburon Peninsula Foundation, STRAW, Tomales Bay Association, Tye Foundation, Wilderness Way and SPAWN

Key Challenges and Outstanding Issues

Coordinate the Department of Fish & Game, Marin County District Attorney, Court Administrative Officers, Farm Advisor staff and County Administrator Office to assure a smooth and accurate transition from fines, to payments, to credit into the County Fish and Wildlife account. Several members met with the District Attorney, Court Administrator, County Administrator Office, and Farm Advisor to clarify any disconnect between the violations issued by the DFG wardens and the fine monies that should be credited to the County Fish & Wildlife account.

FRANK LLOYD WRIGHT CIVIC CENTER CONSERVANCY

Overview

Background / Purpose

The purpose of the Frank Lloyd Wright Civic Center Conservancy is to ensure that the maintenance of the Civic Center complex is consistent with its status as a National and State Historic Landmark and to review projects which would affect the appearance of the Civic Center.

Accomplishments FY 2008-09

- Reviewed Grand Jury Report titled "Location, Location, Location: Marin's Emergency Operations Facility" and responded to the Grand Jury's findings and one of its recommendations
- In conjunction with the Department of Cultural and Visitor Services, the conservancy provided tours of the Civic Center by the American Institute of Architects during their national meeting in San Francisco in late April 2009
- Reviewed proposed signage for Credit Union ATM at the Civic Center
- Reviewed condition of bathroom remodels and made recommendations for maintenance improvements, including use of historical tile
- Reviewed and made recommendations regarding new Sheriff Department public security counter
- Reviewed and made recommendations regarding new Treasurer-Tax Collector counters

Goals and Initiatives FY 2009-10

GOAL I

Review and provide input regarding designs for a new Emergency Operations Facility, and possibly a remodel of the San Rafael fire station, on a site across from the Civic Center

FY 2009-10 Initiatives

- Receive information from staff regarding the progress on the solicitation for a third party developer and review and advise on the design proposed for the new Emergency Operations Facility

GOAL II

Review the Civic Center Café furniture upgrade planned

FY 2009-10 Initiatives

- Work with staff to review and finalize the proposed furniture plans for the Civic Center Café and possibly other improvements

GOAL III

Provide review and recommendations on proposed construction or improvements in the Civic Center in FY 2009-10, and review other proposed developments that may affect the Civic Center

FY 2009-10 Initiatives

- Schedule and review proposed design plans from the Department of Public Works for Civic Center construction projects

GOAL IV

Provide review and recommendations on any proposed signage changes in and around the Civic Center in FY 2009-10

FY 2009-10 Initiatives

- Work with County staff to review any proposed changes to signage in and around the Civic Center

Hazardous and Solid Waste Management

HAZARDOUS AND SOLID WASTE MANAGEMENT

Overview

Background / Purpose

The AB939 Local Task Force is an advisory committee to the Marin County Hazardous and Solid Waste Management Joint Powers Authority (JPA). Their purpose is to review the JPA's Regional Agency Integrated Waste Management Plan. Additionally, the task force provides ongoing recommendations to the JPA on emerging waste management issues.

Accomplishments FY 2008-09

- Developed a food scrap management position paper that provides guidelines for future program implementation
- Provided a recommendation to expand public outreach programs, which later received support from the Executive Committee
- Conducted research and roundtable discussions regarding waste management issues, addressing environmental benefits, costs, and cultural effects
- Signed a pledge of support for the California Product Stewardship Council and recommended that all JPA member agencies pass an Extended Producer Responsibility resolution
- Developed recommendations to the JPA Board on plastic bag legislation that resulted in letters of support being sent to elected officials

Goals and Initiatives FY 2009-10

GOAL I

Review waste management issues the JPA Board would like recommendations on

FY 2009-10 Initiatives

- Use subcommittees to review relevant information about waste management issues
- Develop recommendations and implementation ideas for task force discussion

GOAL II

Update the Non Disposal Facility Element (NDFE) and receive approval from the JPA and California Integrated Waste Management Board (CIWMB)

FY 2009-10 Initiatives

- Create a draft of the NDFE that will be sent to the Task Force for a 90 day comment period
- Take the final draft to the Executive Committee and JPA Board for approval with Task Force comments attached
- Take the NDFE to the CIWMB for approval

GOAL III

Provide recommendations and input on Zero Waste Feasibility Study

FY 2009-10 Initiatives

- Provide consultant presentations to the Local Task Force
- Ensure that Task Force recommendations incorporated into the study

GOAL IV

Analyze upcoming waste management legislation

FY 2009-10 Initiatives

- Cross reference waste management related legislation and provide reports to the Task Force on bill status
- Provide updates to Executive Committee on legislation that the Local Task Force recommends to support

Key Challenges and Outstanding Issues

- Forming cohesive recommendations that the views of represent all members
- Evaluating available technologies and strategies for waste reduction, recycling, reuse and treatment
- Receiving non-biased information on emerging technologies and policy development
- Presenting a full picture of the impacts programs will have to the environment, community, economy and culture of Marin

HEALTH COUNCIL

Overview

Background / Purpose

The purpose of the Health Council is to advise Board of Supervisors and the Public Health Department of the Marin County Department of Health & Human Services on health issues, to advocate for development and allocation of resources for quality care, and to educate regarding issues affecting people's health and well-being.

Accomplishments FY 2008-09

- Held regular monthly meetings, except for August and December
- Hosted educational presentations for the Council including representation from Assemblyman Jared Huffman's office, the Marin Health and Wellness Center and the County Health and Wellness Center
- Subcommittees monitored environmental health and Marin General Hospital re-organization
- The Access to Care Committee Organized and presented two public forums at the MGH conference center - "Primary Care - Crisis in Waiting" in September and "Primary Care and the Business of Medicine" in April as part of an ongoing series of presentations on the primary care crisis in the County
- The Healthcare Legislation and Research Translation Committee gave the Council periodic updates on legislation to reform the health care system and provision of health care
- The Healthcare Legislation and Research Translation Committee gave an evidence-based tutorial on vaccinations, including the lack of a proven association with autism
- The Environmental Health Committee educated the Health Council on the concept of Chemical Body Burden as defined by the CDC and exemplified in the California Biomonitoring Program as it relates to the increasing recognition being given to the role it plays in the causation of disease
- The Environmental Health Committee educated the Health Council of the abnormally high rates in Marin of diseases thought to be related to Body Burden of various chemicals and other environmental stressors

Goals and Initiatives FY 2009-10

GOAL I

Support the County Health and Wellness Center and other clinics in Marin in providing excellent care and needed services to Marin's medically underserved, uninsured and underinsured residents

FY 2009-10 Initiatives

- Increase public awareness about the health clinics
- Invite clinic representatives to make presentations to the Council
- Work with county staff, hospitals and other agencies to encourage adequate funding and support
- Advocate for the adoption of electronic health records (EHR) and for a county-wide system that allows hospital-based providers access to patients' health records from local clinics and doctor's offices

GOAL II

Improve access to and education about locally provided health and dental care, and local, state-wide and national public health initiatives such as SB 810 - the state's single payer bill, and identify indicators and bench marks to assess the adequate provision and quality of local health care

FY 2009-10 Initiatives

- Identify indicators and bench marks that can be used to monitor whether residents are accessing and receiving the healthcare they need and the quality of health care received
- Continue the series of public forums to raise awareness about and further explore the primary care crisis in Marin and discuss possible solutions
- Support Marin General Hospital, local clinics and other health care providers to improve recruit and support primary care of providers as the base of the health care system
- Examine opportunities for Marin General Hospital to support the broader community health
- Ensure that information is in a form available for diverse populations
- Coordinate with local, county and university groups, including media, to provide appropriate background information on health care legislation the citizens of Marin County

GOAL III

Support improvement of indoor environmental quality in the local built environment and monitor, support and educate regarding efforts to create comprehensive chemicals' policies and body burden monitoring systems at the local, state, national and international levels

FY 2009-10 Initiatives

- Advocate for use of the Green Guide to Health Care ("L.E.E.D. for Health Care") at Marin General Hospital and other public health buildings
- Enhance awareness of evidence linking some health problems (e.g. asthma, autism, breast and prostate cancers, attention deficit disorder, chemical sensitivities and intolerances, etc.) to chronic low-level chemical exposures, particularly in vulnerable populations where there is often a high incidence of long-term exposure to building materials with toxic substances
- Educate decision-makers and the public about impacts of toxins, electro-magnetic fields and other health threats that exist in many conventional and recycled building materials and inform them about local healthier alternatives
- Further examine the possible role of cumulative Chemical Body Burden in contributing to Marin's unusually high rates of certain cancers and other conditions and consider incorporating the reduction of cumulative Chemical Body Burden into Marin County's Public Health Policy

Key Challenges and Outstanding Issues

- Difficulty in reaching diverse populations, such as people with language disability or with limited English skills
- Lack of resources

HUMAN RIGHTS COMMISSION

Overview

Background / Purpose

The purpose of the Marin Human Rights Commission (HRC) is to promote and advance the field of human and civil rights in Marin County for its residents and beyond, consistent with the overall philosophy, mission and goals of the County of Marin.

Accomplishments FY 2008-09

- Hosted the 27th annual Martin Luther King, Jr. awards dinner attended by more than 150 guests and honored six adults and nine high school seniors from Marin County for their efforts to promote human and civil rights
- Co-sponsored Race and Class Forum with the goal of finding solutions to educational equity for all Marin County students
- Continued collaboration on the county-wide anti bullying policy for all Marin county schools and worked with anti-bullying programs in junior high and high schools to create a respectful and safe environment for all students
- The Education Committee continued its work with White Hill Middle School Student Diversity Council that carried out two different campaigns to remind students about the importance of respecting others and the community that creating a positive school culture is everyone's responsibility
- The Education Committee also provided training in dealing with bullying incidents to the Peer Mediation Team at White Hill
- The Committee continued its work at Davidson Middle School, specifically participating in four Challenge Day workshops aimed at making seventh and eighth grade students more aware of the negative impact of stereotyping
- The Education Committee has continued to be an active participant in the Novato Unified School District's Blue Ribbon Committee that served on the school safety committee to create and implement anti-bullying programs for middle and high schools in the district
- The Committee worked with the Superintendent of the San Rafael City Schools to resolve a series of complaints filed with the Human Rights Commission involving Terra Linda High School
- The Education Committee continues to meet regularly with Mary Jane Burke and staff of the Marin County Office of Education and have co-presented two forums: one on students' legal rights and responsibilities and the other on alternatives to suspension and expulsion
- Continued work with the Marin County Youth Court
- Supported the work and mission of the Bay Area Darfur Coalition
- Advocated for Marin residents who requested assistance with complaints against law enforcement agencies
- Researched taser policies of local law enforcement agencies in response to complaints about taser use

- Collaborated with various police jurisdictions, EEAC, Marin County District Attorney's Office, Marin County Office of Education, Marin Community Foundation, Marin County Grand Jury, Fair Housing of Marin, Social Justice Center and Marin Housing Authority to effectively address human rights complaints and concerns
- Continued advocacy work with the residents of public housing in Marin City and liaison work with Housing Authority administration
- Monitored and supported various community organizations and their efforts to halt inhumane and abusive deportation tactics
- Participated in the Bay Area Transportation Advisory Committee and monitored employment of minority contractors in transportation projects
- Agreement between Personnel Commission and EEAC to enhance employee satisfaction survey for line staff and monitor survey follow-up regarding issues of diversity and working conditions

Goals and Initiatives FY 2009-10

GOAL I

Plan for and conduct retreat for development of the 09/10 Human Rights Commission agenda and strategic plan

FY 2009-10 Initiatives

- Develop ongoing liaison work with specific community organizations that provide current information on human rights concerns in the community
- Develop future goals and directions for the commission
- Develop process to regularly monitor data in areas of concern

GOAL II

Support Marin County Race and Class Educational Equity Initiative and plan the 28th Annual Martin Luther King, Jr. awards

FY 2009-10 Initiatives

- Act as advisors to the Initiative Council
- Link and broker communication and information systems between all stake holders who are involved in this effort
- Evaluate past procedures for the Martin Luther King Jr. (MLK) awards

- Encourage more public participation and increase community awareness
- Develop fundraising sources for the MLK youth award

GOAL III

Work more closely with community organizations, individuals and efforts, particularly in the areas of homelessness and children's rights and provide assistance and support to residents experiencing alleged discrimination, misconduct and other human and civil rights violations

FY 2009-10 Initiatives

- Meet with homeless advocates and interfaith organizations to further study issues related to homelessness
- Meet with law enforcement agencies and city councils to gather and exchange information
- Provide support to residents, consistent with the scope of the commission's mandates and duties, through advocacy, guidance, education and referral to the most appropriate channels and systems to address their concerns
- Provide resources and referrals for individuals and/or groups of people to legal resources and services specializing in civil rights complaints

GOAL IV

Continue to improve communication with the Board of Supervisors, County Counsel and HRC, continue to improve on the data tracking and information gathering system and increase collaboration and partnership with individuals, communities and organizations to further advance the field of human rights in Marin County and beyond

FY 2009-10 Initiatives

- Work to identify existing and effective data and other information gathering systems
- Implement identified system which can also be accessible to the public in accordance with the provisions of the Public Records Act
- Take an increasingly active role in emerging and current human rights-related issues facing Marin County by attending community events and activities
- Work to increase its outreach efforts and access to areas of Marin County by holding periodic HRC monthly meetings in specific and identified geographic communities

Integrated Pest Management Commission

- Research and identify other local and regional human rights organizations to develop coalition partnerships around common and shared interests and concerns
- Implement effective systems and methods of informing and disseminating accurate information regarding HRCs findings, recommendations and overall activities
- Seek ongoing legal consultation, as appropriate and needed, if subjects and issues arise requiring legal clarifications, opinions and directions
- Work towards clear communication based on developed protocols and procedures
- Brief the Board of Supervisors about its activities and recommendations through written reports and occasional oral presentations during Board of Supervisors weekly meetings

GOAL V

Continue advocacy for increased hiring and promotion of a diverse county workforce

FY 2009-10 Initiatives

- HRC will support the work of EEAC to continue and expand its efforts in developing recommendations for increasing the county workforce

Key Challenges and Outstanding Issues

- Reviewing a high volume of complaints of alleged abuse of power, misconduct, violations of human and civil rights and discrimination with limited support staff
- Overall lack of organizational capacity to conduct investigations and research
- Limited sphere of influence due to jurisdictional boundaries
- Dwindling resources due to the economic downturn and state budget impacts
- Reduced support staff

INTEGRATED PEST MANAGEMENT COMMISSION

Overview

Background / Purpose

The purpose of the Integrated Pest Management Commission (IPM) is to oversee the Marin County IPM ordinance, policy, and plans, and to provide advice and make recommendations to the IPM Coordinator and the Board of Supervisors.

Accomplishments FY 2008-09

- The commission continued to review the IPM Ordinance and Plan, functions, reporting methods, transparency, accountability, measurable outcomes and effectiveness
- IPM Ordinance Committee received several drafts of potential language for IPM ordinance
- Collaborated with County staff to complete draft Tenant Notification for use on County leased properties
- IPM Annual Awards were given out to recognize outstanding contributions by Ginger Souders-Mason and ATCO
- Recommended upgrades to County IPM Commission webpage, including adding commission minutes and agendas, approved pesticide list, advanced posting of pesticide applications, exemption requests, detailed reports, pesticide labels, annual reports and links to other IPM sites
- Requested county staff to identify all county sites with pest management needs for commission to review
- Continued to develop criteria for IPM Coordinator position

Goals and Initiatives FY 2009-10

GOAL I

Complete IPM ordinance and policy for Board of Supervisors approval

FY 2009-10 Initiatives

- Education Committee (EC) presents redrafted IPM Ordinance and Policy to commission for input, editing, and approval
- Present updated ordinance and policy at public workshop for community input
- Work with departments to incorporate IPM duties and responsibilities into departmental budgets and regular functions
- Recommend development of tools and guidelines for effectiveness and measurable outcomes
- Create awareness of IPM and the importance of inclusion in Request for Proposals (RFP) and other county projects

GOAL II

Engage the community on county IPM practices

FY 2009-10 Initiatives

- Recommend formats for reporting, recordkeeping and online posting in compliance with Ordinance and Policy

- Provide materials of public interest on IPM website
- Monitor pending and completed IPM pesticide applications on county lands
- Agendize public concerns related to pesticides and IPM at commission meetings

GOAL III

Continue to review pest management site plans and recordkeeping process for all County owned, occupied, leased and managed sites

FY 2009-10 Initiatives

- Support creation and prioritization of list of properties, and assist departments in identifying pest control needs.
- Recommend departments document pest management practices and keep records
- Identify resources for departments to draft IPM plans and effectively carry out pest management site plans

GOAL IV

Work with county departments to finalize Request for Proposal (RFP) for County Pest Control Operator (PCO) and Tenant Notification (TN) documents

FY 2009-10 Initiatives

- Complete final draft of PCO RFP and recommend adoption
- Continue to work with the Real Estate Development Staff to TN document
- Complete the work to incorporate TN into all department lease and property agreements

GOAL V

Create and submit Annual Report

FY 2009-10 Initiatives

- Review, evaluate, and update previous year's goals and initiatives and create new ones for FY 1010-11
- List all accomplishments, including reviewing minutes
- List ongoing and new goals

Key Challenges and Outstanding Issues

- Lack of a dedicated IPM Coordinator who would facilitate implementation and execution of IPM Ordinance, Policy and Plans including outreach to departments, tenant and community

- Limited resources continue to hamper implementation of Marin's IPM Ordinance and Plan
- Inclusion of IPM in the Countywide Plan update
- Accessibility of records while development of pesticide application and alternatives recordkeeping (in accordance with the IPM Ordinance and IPM Plan) are still in progress has created difficulties for the commission to carry out some of its prescribed duties

KENTFIELD PLANNING ADVISORY BOARD

Overview

Background / Purpose

The Kentfield Planning Advisory Board was established by the Board of Supervisors in 1982. The Kentfield Planning Advisory Board reviews and makes recommendations to the Board of Supervisors and the Community Development Agency (CDA) on discretionary applications (Design Review, Use Permit, Variance, Sign Review, Master Plan, Subdivision/Land Division) in the Kentfield/Greenbrae planning area and their conformity with the Kentfield/Greenbrae Community Plan. The Board also consults with the Department of Public Works on major public works projects in the planning area.

Accomplishments FY 2008-09

- The Kentfield Planning Advisory Board reviewed and made recommendations to the Community Development Agency on eight discretionary permit applications and two pre-application requests in 2008, including meetings to discuss the proposed temporary classrooms at the Marin Catholic High School.
- The Kentfield Planning Advisory Board worked with The Community Development Agency (CDA) to implement a neighborhood notification program to alert residents of upcoming Board meetings involving the review of development applications in their neighborhood
- The Kentfield Planning Advisory Board continues to represent the planning area in the process to complete the Army Corps of Engineers' Flood Control Project, as it affects Kentfield, and to provide input in watershed-wide flood control and environmental restoration efforts, including participating and commenting on the scoping for the joint EIR/EIS for the Corte Madera Creek Flood Control project
- The Kentfield Planning Advisory Board completed its comments and recommendations concerning the proposed Housing Element update to the Countywide Plan

Law Library Board of Trustees

Goals and Initiatives FY 2009-10

GOAL I

Participate in the update of the Kentfield/Greenbrae Community Plan to address current issues that are relevant to the community, including, but not limited to, future use of the Marin General Hospital site, impacts of the College of Marin on the Kentfield commercial center, affordable housing, second units, creek setbacks, raising homes in the flood plain, maximum home size limits, fences, pedestrian and bicyclist safety, and development issues affecting the commercial area including parking, signs, and street scape

FY 2009-10 Initiatives

- Provide input in identifying the scope of the community plan update and to comment and make recommendations on goals, policies and programs
- Conduct meeting(s) on the community plan update
- Make a recommendation to CDA and the Board of Supervisors on the community plan update

GOAL II

Provide input on flood control efforts within the planning area

FY 2009-10 Initiatives

- Consider policies governing stormwater run-off and flood control as part of the update to the community plan
- Participate in watershed-wide efforts which will affect Kentfield, including the Watershed Stewardship Plan

GOAL III

Improve the development review process through preparation of Design Guidelines that would be integrated into the Kentfield/Greenbrae Community Plan

FY 2009-10 Initiatives

- Review draft technical report that addresses community-based design issues that are unique to the planning area as well as strategies for addressing those issues through design guidelines
- Conduct meeting(s) on proposed design guidelines
- Make recommendation to the CDA and the Board of Supervisors on the design guidelines that would be integrated into the community plan

Key Challenges and Outstanding Issues

- A key challenge in carrying out the advisory board's responsibilities is a lack of sufficient financial resources. Additional staff support from CDA is welcomed

LAW LIBRARY BOARD OF TRUSTEES

Overview

Background / Purpose

The Law Library Board of Trustees shall establish and maintain a law library in the County in which it is appointed and make and enforce all rules, regulations and by-laws necessary for the administration, governance and protection of the law library. The Board may also purchase books, journals, other publications and other personal property and may dispose of obsolete or duplicate books and other unneeded or unusable property.

The Marin County Law Library serves the general public and legal professionals alike by providing patrons with access to legal information resources in a variety of media, research assistance, and the technologies needed to give practical expression to the law, while maintaining a flexible and supportive presence that fosters the ends of community service and social justice.

Accomplishments FY 2008-09

- Significant enhancement of the Law Library's collection through a major acquisition of additional resource and reference materials from a privately held law library. The materials were obtained at minimal cost with the funding being provided by a generous contribution from the Marin County Bar Association.

Goals and Initiatives FY 2009-10

GOAL I

Undertake replacement of the Law Library's computers, printers and other technological hardware, all of which are presently very dated and in problematic operating condition

FY 2009-10 Initiatives

- Work in conjunction with the Marin County Board of Supervisors to obtain funding for the computers and other technical equipment needed for effective Law Library operations

GOAL II

More expansive development of services and programs responsive to the growing numbers and needs of those members of the general public who are unable to afford attorney services and for whom a law library may be their only source of access to the law

FY 2009-10 Initiatives

- Continually pursue ways to improve availability of self-help materials, computers, typewriters and other legal and technical resources of particular benefit to patrons who are not attorneys

GOAL III

Greater outreach to and involvement with the Hispanic/Latino Community

FY 2009-10 Initiatives

- Increase contact and collaboration with community organizations to ensure that these resources are made available to the persons who can most benefit from them

GOAL IV

Expanding the variety of primary and secondary legal resources available to Law Library patrons

FY 2009-10 Initiatives

- Replace all the Law Library's computer systems

GOAL V

Creation of a web site

FY 2009-10 Initiatives

- Expand the Law Library's web presence as funding becomes available for the necessary equipment, software and assistance with site construction

Key Challenges and Outstanding Issues

- With broad professional capabilities ranging from personal "people skills" to the ability to conduct sophisticated legal and informational research on the internet to assist the number of non-attorneys using the library continues to increase

LIBRARY COMMISSION

Overview

Background / Purpose

The Library Commission serves as a resource body and liaison to the Board of Supervisors, the County Librarian and the community. The Commission helps to find ways to enlist public interest and support in using and improving library services.

Accomplishments FY 2008-09

- Participated in the implementation of the Master Services and Facilities Vision Plan
- Supported "A New Chapter for the Marin County Free Library" campaign
- Worked with the Director of Library Services to develop the Fiscal Year 2009-2010 Managing for Results plan
- Worked with the Director of Library Services to develop of the Fiscal Year 2009-2010 Library Budget

Goals and Initiatives FY 2009-10

GOAL I

Assist the Marin County Free Library in reaching out to community members and organizations to increase awareness of library materials and services

FY 2009-10 Initiatives

- Participate in One Book One Marin reading programs
- Assist in opening doors to community agencies and organizations to enable Library staff to increase community visits to patrons in their own environment

GOAL II

Assist the Library in implementing the Master Services and Facilities Vision Plan

FY 2009-10 Initiatives

- Attend public and community meetings with library officials to increase the awareness of the Master Services and Facilities Vision Plan
- Meet one-on-one with the Marin County Supervisors and provide community input regarding the Plan

Mental Health Board

- Provide advice and input into the implementation of the plan and help publicize this to the community at large
- Assist with General Obligation Bond strategies; help decide if it is viable to move ahead with the Ballot measure as it is written in 2010

GOAL III

Assist the Library in its efforts to move forward, given the current economic decline

FY 2009-10 Initiatives

- Help the Library get its financial house on firm footing. To decrease reliance on their reserves, the Library has planned 5% cuts for this current year and for next year, but deficits are projected into the future

Key Challenges and Outstanding Issues

- Money is tight and expenses (particularly staff expenses) are rising.
- Identify funding for the Master Services and Facilities Vision Plan either through a bond measure or community partnership

MENTAL HEALTH BOARD

Overview

Background / Purpose

The mission of the Marin County Mental Health Board (MMHB) is to represent and advocate for the mental health needs of the people of Marin by being fully informed on all related issues in order to promote a creative, comprehensive and dynamic mental health system of care. The Board seeks to inform and advise the Community Mental Health Services Director and Board of Supervisors on behalf of clients, families, and the community-at-large and to facilitate communication between the community, mental health service providers and Board of Supervisors to ensure that the system is responsive to our community needs as outlined in California Welfare And Institutions Code § 5604.

Another duty that is unique to the MMHB is to review and comment on Marin County's mental health performance outcome data and communicate the Mental Health Board's findings to the California Mental Health Planning Council. The Board also promotes education, prevention and early intervention to meet the needs of the mentally ill.

Accomplishments FY 2008-09

- Created the "Needs and Services" committee to identify gaps between mental health needs in the county and services delivered and adopted sub-committee's findings in January 2009 report.
- Organized stakeholder discussion groups to investigate public perceptions of mental health care in Marin
- Adopted a resolution to protect the public identification of those Board members whose membership on the Board fulfills the requirement that a certain percentage of Board members be consumers of mental health services or represent families of such consumers to address the issue of stigma
- Agreed to approach the entire County law enforcement community to encourage the expansion of Crises Intervention Team Training to include all public safety officers
- Increased Board member affiliation and collaboration with other County organizations interested in mental health issues, by participating in more than 20 community-based committees
- Board members volunteered 3,000 hours of time to mental health activities, and donated more than \$2,000 to various mental health causes in 2008
- Conducted a joint workshop with NAMI board members in March 2009
- Continued participation on Mental Health Services Act (MHSA) implementation committee and PEI subcommittee by sharing knowledge of community needs and resources
- Invited Kaiser Permanente and other county mental health contractors to speak to the board and provide information about services being provided in the county
- Successfully advocated that the Bridge District Board adopt the "net" alternative as the preferred suicide barrier with the San Francisco Mental Health Board
- Developed tools to review and evaluate community-based organizations (CBOs) which receive the greatest share of County mental health funds
- Began completing site visits and evaluations of the 12 largest CBO contracts

Goals and Initiatives FY 2009-10

GOAL I

Continue to expand Mental Health Board knowledge of Mental Health needs and services in Marin County and implement proposals to address the Board's findings

FY 2009-10 Initiatives

- Conduct additional site visits of County mental health programs
- Participate in meetings with affiliated groups

GOAL II

Complete the review and evaluation of the 12 the largest recipients of CMHS contracts; extend this review to all and programs of County Mental Health Services

FY 2009-10 Initiatives

- Promote use of reliable methodology to enumerate actual number of persons served either through full service partnerships or special services

GOAL III

Promote recovery and themes of independence among mental health consumers in the County

FY 2009-10 Initiatives

- Plan, sponsor and promote Celebrating the Uncelebrated, the board's biennial banquet recognizing consumers, providers and supporters of recovery among mental health consumers on May 7, 2009 during national Mental Health month.
- Continue board participation in the County's new Supported Education Task Force, a collaboration between CMHS, the College of Marin, TAY, Community Action Marin and Buckelew Employment Services

Key Challenges and Outstanding Issues

- The Department of Health and Human Services is most vulnerable to cuts in the County's budget. Those who rely on Medicare and Medi-cal will be more severely challenged by the dearth of Marin psychiatrists willing to accept such enrollees.
- Increasing unemployment and an aging population may create an even greater burden on County Mental Health services.

PARKS AND OPEN SPACE COMMISSION

Overview

Background / Purpose

The purpose of the Commission is to advise the Board regarding parks and open space policy, and to conduct public hearings on parks and open space matters considered for recommendation to the Board.

Accomplishments FY 2008-09

- Conducted final review and approval of the Department Strategic Plan for the Parks and Open Space Department
- Participated in a successful workshop on Commission Roles and Responsibilities
- Helped establish a framework for the Vegetation and Biodiversity management Plan
- Various Commissioners helped move Marin Open Space Trust (MOST) forward, and attended various park and trail dedication ceremonies
- Participated in community planning workshops for the Creekside Park and McInnis Park master plans
- Commissioners attended meetings, workshops and conferences such as Bay Area Open Space Council, Greenways Conference, MMWD Vegetation Management Tour, Bay Area Ridge Trail, GGNRA planning meetings, Sun Valley Trail Committee, County Planning Commission meetings, Local Coastal Plan meetings, California Recreation and Trails Committee meetings, Farm Bureau events and shared information about ongoing and emerging parks and open space issues and related issues such as health, transportation and sustainability
- Various commissioners took part in the MCOSD volunteer workdays (French broom, barbed goatgrass and trail work) and the OSD trail watch program
- Helped to staff the POS booth at Marin County Fair
- Developed a Commission 2009-10 work plan
- Reviewed and recommended an update to the OSD Encroachment Policy
- Discussed needed trail connections (Lessin, Ridge Trail, Bay Trail)
- Supported park and open space acquisitions in Baltimore Canyon, Ferrari, and Black Point

Parks and Open Space Commission

- Recommended support for MMWD water tank at McInnis Park
- Supported the concept of a demonstration project for open space and parks, wildland fire and farmland preservation funding measure
- Supported the Expenditure Planning process and the need for POS future funding need
- Participated in the Bolinas Lagoon Feasibility study recent Locally Preferred Plan approval
- Played a constructive role throughout the County and department budget process

Goals and Initiatives **FY 2009-10**

GOAL I

To assist the Board and Department in developing and achieving a vision of the County's Parks and Open Space Systems consistent with the County's goals for safe communities, sustainable communities, healthy communities, environmental preservation, and community participation

FY 2009-10 Initiatives

- Support public and private efforts to secure additional funding for the stewardship of the County's parks and open space systems

GOAL II

To be a knowledgeable and effective advisory body to the Board, a partner with the Department and a communication conduit to and from the community to expand and enhance the County's Parks and Open Space systems

FY 2009-10 Initiatives

- Inform the Director/General Manager and the Board of Supervisors about emerging community issues related to local County parks and open space preserves, and help identify solutions
- Each Commissioner to attend at least one workshop or conference to stay informed and share information about ongoing and emerging parks and open space issues and related issues such as health, transportation and sustainability
- Participate in Department and community events, meetings, public hearings and activities to share information, promote collaborations and improve communication and education opportunities

GOAL III

Protect and restore our lands

FY 2009-10 Initiatives

- Participate in the Vegetation and Biodiversity Management Planning process
- Participate in a land tour to learn about Vegetation and Biodiversity Management
- Attend community workshops and events to learn about Marin and other agency models for Vegetation and Biodiversity Management
- Support and engage in efforts to collaborate with other land managers and conservation organizations on projects and land management efforts

GOAL IV

Grow and link the County's system of parks, trails, and protected lands

FY 2009-10 Initiatives

- Participate in the park master planning processes
- Provide guidance and input on trail planning projects

GOAL V

Connect communities with the land for recreation and health

FY 2009-10 Initiatives

- Engage in the McInnis and Creekside Park Master Plan processes
- Host and participate in County events celebrating milestones in park development
- Support the work of our partners: Non Motorized Transportation Planning as well as SMART and MCBC bike planning efforts to better connect our lands to the community
- Support, help plan and attend events that bring people to our lands for health, environmental education and fundraising

Key Challenges and Outstanding Issues

- Time/availability for communications and events
- Balancing schedules/availability of dates and information

PEACE CONVERSION COMMISSION

Overview

Background / Purpose

The Marin County Peace Conversion Commission helps the County implement the Nuclear Free Zone law passed by voters in 1986. The law mandates that except in limited and specific circumstances the Marin County Government should not do business with nuclear weapons contractors. Our Commission identifies nuclear weapons contractors, works with the purchasing department and the County Administrator Office to track County contracts to make sure they are not made with nuclear weapons contractors and educates Marin County residents about the nuclear free zone law.

Accomplishments FY 2008-09

- Worked with County Counsel and the Board of Supervisors to amend and improve the Nuclear Free Zone Law
- Obtained a new, more current source of nuclear weapons contractor information
- Developed flow charts to make the processes of the commission more straightforward and transparent
- Streamlined procedures to help county departments comply with the nuclear free zone law requirements including listing the currently identified nuclear weapons contractors on the county website

Goals and Initiatives FY 2009-10

FY 2009-10 Initiatives

- Identify and list all companies with whom the county does business that are nuclear weapons contractors
- Continue to review county contract and vendor statuses regarding nuclear weapons contractors
- Improve our educational efforts with county departments
- Eliminate, whenever possible, any Marin County contracts with nuclear weapons contractors
- Improve methods for identifying nuclear weapons contractors
- Contact county departments that have contracted with nuclear weapons contractors
- Educate the public about the Nuclear Free Zone Law

- Provide the public with press releases informing them when companies are identified as nuclear weapons contractors, and when they are identified as having ended their nuclear weapons activities
- Ensure that proper signage is maintained as prescribed in the Nuclear Free Zone law

PERSONNEL COMMISSION

Overview

Background / Purpose

The Personnel Commission provides planning and policy advice to the Board of Supervisors, County Administrator, and Director of Human Resources on all phases of the County's personnel program, including the merit system. The Commission may conduct hearings and investigations. Hearings may include appeals of examination, selection, or classification; grievances; and discipline cases more severe than five-day suspensions. They may hear appeals of lesser discipline for peace officers as set forth under the Public Safety Officers' Procedural Bill of Rights.

Accomplishments FY 2008-09

- Held fourteen meetings Personnel Commission meetings
- Conducted three grievance hearings and two classification appeal hearings as of April 1, 2009
- Managed and approved membership for the Equal Employment Advisory Committee (EEAC)
- Approved the Equal Employment Advisory Committee's report for FY 2007-08 and supported its presentation to the Board of Supervisors
- Participated in the finalization of the Workforce Plan

Goals and Initiatives FY 2009-10

GOAL I

Hear and fairly rule on grievances and appeals coming before the Commission as well as issues of unit determination and certification which may be brought before the Commission

GOAL II

Review and approve updates to Personnel Management Regulations (PMRs) Manual

Planning Commission

GOAL III

Direct and support the Equal Employment Advisory Committee and revisit Committee's charter and purpose

GOAL IV

Assist with recruitment, training, exposure to Personnel Commission meetings, and Commission protocol for newly appointed alternate Commissioners

PLANNING COMMISSION

Overview

Background / Purpose

The Planning Commission reviews and makes recommendations to the Board of Supervisors on the Marin Countywide Plan and Community Plan elements and amendments, the zoning and subdivision ordinances and amendments, and Master Plans. The Commission also acts as the review authority (pending appeal to the Board of Supervisors) on Subdivisions/Land Divisions, Design Reviews, Use Permits, and other decisions by the Community Development Agency Director and Deputy Zoning Administrator.

Accomplishments FY 2008-09

- Reviewed and acted on a number of land use applications and appeals of decisions by the Community Development Agency Director and Deputy Zoning Administrator
- Conducted multiple public hearings on the Lawson's Landing project in Dillon Beach and forwarded its recommendation on the merits of the project to the Board of Supervisors
- Reviewed and forwarded recommendations for amendments to the 2007 Marin Countywide Plan (CWP) to the Board of Supervisors including: technical text and map amendments that clarified, corrected, and improved the readability of select policies, programs and maps; policy amendments that allow the County to seek federal disaster relief funding and clarified the extent of the baylands corridor on certain properties
- The Commission reviewed and forwarded its recommendation to amend the Zoning Map to eliminate specific antiquated zoning districts (C-2, C-2-H, M-1, M-1-H, M-2) and replace them with districts (RMPC, IP) that conform to the Development Code's current zoning standards and requirements
- The Commission reviewed and made recommendations to update the bylaws to the Board of Supervisors

- The Commission reviewed the adequacy of environmental documents including the Draft Environmental Impact Report for the 650 North San Pedro Road Master Plan in Santa Venetia
- The Commission is expected to complete its review and recommendation on the CWP's Housing Element Update to the Board of Supervisors
- The Commission is expected to review recommendations that implement community-based design guidelines for the Lucas Valley and Kent Woodlands communities, including potential Development Code amendments
- The Commission is expected to conduct workshops focusing on various topical issues as part of the Local Coastal Program Update

Goals and Initiatives FY 2009-10

GOAL I

Review the first phase of Development Code amendments and other initiatives that implement the 2007 Countywide Plan Update

FY 2009-10 Initiatives

- Review and make recommendation to the Board of Supervisors amendments to the Development Code, as determined by the Community Development Agency's performance plan for Fiscal Year 2009-10, which may include zoning amendments that address residential and commercial land uses and intensities, baylands corridor, stream conservation area, and wetlands conservation area
- Review and make recommendation to the Board of Supervisors on amendments to the Development Code that implement green building and energy programs, including regulations governing wind energy conversion systems

GOAL II

Review community-based design guidelines for the Kentfield and Strawberry communities, as determined by the Community Development Agency's performance plan for Fiscal Year 2009-10

FY 2009-10 Initiatives

- Review and make recommendation to the Board of Supervisors on amendments to the community plans that implement community-based design guidelines
- Review and make recommendation to the Board of Supervisors on potential amendments to the Development Code that implement community-based design guidelines

Residential Rehabilitation Loan Committee

GOAL III

Ensure that County policies and regulations in the coastal zone are updated in the Local Coastal Program

FY 2009-10 Initiatives

- Review and make recommendation to the Board of Supervisors on the Final Environmental Impact Report for the 650 North San Pedro Road Master Plan (Santa Venetia) for conformance with the California Environmental Quality Act

RESIDENTIAL REHABILITATION LOAN COMMITTEE

Overview

Background / Purpose

The Residential Rehabilitation Loan Committee of Marin Housing receives and selects applications from very-low income homeowners for essential home repairs loans up to \$35,000.

Specific responsibilities include:

Review and grant loan amounts and terms for eligible program participants.

Determine participant eligibility in special circumstances.

Grant loan amounts in excess of current program limits in cases of particular need.

Review outstanding loans as prescribed in program guidelines.

Serve as a hearing body for appeals to administrative decisions by program participants.

Recommend program changes and/or amendments.

Accomplishments FY 2008-09

- The Residential Rehabilitation Loan Committee convened four times
- The Committee reviewed a total of 24 applications for Rehab Loans and approved 20 for a total of \$436,000
- Those loans not approved required either further documentation or were withdrawn

Goals and Initiatives FY 2009-10

GOAL I

Approve 20-25 loan applications totaling \$600,000 in new rehab loans

FY 2009-10 Initiatives

- Continue to meet quarterly to review new applications
- Promote ongoing marketing and outreach for the Rehab Loan Program

GOAL II

Approve a minimum of 5 rehab loans for houseboats in the Gates Coop Project

FY 2009-10 Initiatives

- Convene at least one Committee meeting specifically for the Gates Coop applications

GOAL III

Develop lending guidelines concerning loan to value criteria for securing rehab loans in this declining real estate market

FY 2009-10 Initiatives

- Determine how to best protect the security of the rehab loan program during this economic downturn while still meeting the home repair needs of low-income homeowners in Marin County

Key Challenges and Outstanding Issues

- Practicing prudent lending practices while not losing sight of our main purpose

STRAWBERRY DESIGN REVIEW BOARD

Overview

Background / Purpose

The Strawberry Design Review Board (SDRB) reviews and makes recommendations to the Board of Supervisors and the Community Development Agency on discretionary applications (Design Review, Use Permit, Variance, Sign Review, Master Plan, Subdivision/Land Division) in the Strawberry planning area and their conformity with the Strawberry Community Plan.

Tamalpais Design Review Board

Accomplishments FY 2008-09

- Reviewed and made recommendations to the Community Development Agency (CDA) on 12 discretionary permit applications in 2008
- Worked collaboratively with the CDA in providing input on major development applications, including the Lower Eagle Rock (Habitat for Humanity) Master Plan and Subdivision application
- Implemented a neighborhood notification program in conjunction with CDA to alert residents of upcoming Board meetings involving the review of development applications in their neighborhood
- Continued to perform design and sign review for new tenant spaces at the Strawberry Village Shopping Center

Goals and Initiatives FY 2009-10

GOAL I.

Achieve a full roster of trained members

FY 2009-10 Initiatives

- Conduct personal outreach with potential Board members to determine their interest and qualifications
- Submit a notice request for volunteers to serve on the SDRB to the Independent Journal newspaper no less than three times during the upcoming fiscal year
- Contact Supervisor McGlashan to seek his assistance in securing community-based volunteers to serve on the Board
- Obtain whatever training assistance may be available to assist new and existing members in performing their duties as Design Board members

GOAL II

Improve the development review process through preparation of Design Guidelines that would be integrated into the Strawberry Community Plan

FY 2009-10 Initiatives

- Review draft technical report that addresses community-based design issues that are unique to the planning area as well as strategies for addressing those issues through design guidelines
- Conduct meeting(s) on proposed design guidelines
- Make recommendation to the Community Development Agency on the design guidelines that would be integrated into the community plan

GOAL III

Support and explore opportunities to develop affordable housing within the Strawberry Community planning area

FY 2009-10 Initiatives

- Support County staff's efforts to work with the applicants for the Lower Eagle Rock (Habitat for Humanity) development to develop a design that is sensitive to the community character and environment and results in the construction of affordable housing at the project site

Key Challenges and Outstanding Issues

- Due to a variety of factors, the SDRB has not been able to fill all existing vacancies on the Board. The overall volume of applications is down from previous years. Applications will now be forwarded to the SDRB membership forum for review
- The lack of staff support places a heavy burden on the Design Review Board members in the area of preparation of minutes in conjunction with hearings that have heavy public participation. The Board needs staff support to prepare minutes for those projects that are likely to generate a large public turnout.

TAMALPAIS DESIGN REVIEW BOARD

Overview

Background / Purpose

The Tamalpais Design Review Board (TDRB) reviews and makes recommendations to the Board of Supervisors and the Community Development Agency on discretionary applications (Design Review, Use Permit, Variance, Sign Review, Master Plan, Subdivision/Land Division) in the Tamalpais planning area and their conformity with the Tamalpais Area Community Plan. The Tamalpais planning area includes the Tamalpais Valley, Homestead Valley, Almonte, Muir Woods Park, and the Tennessee Valley neighborhoods. The Tamalpais Design Review Board was originally established by the Board of Supervisors in 1973.

Accomplishments FY 2008-09

- Reviewed and made recommendations to the Community Development Agency on 37 discretionary permit applications
- Worked with the Community Development Agency (CDA) to implement a neighborhood notification program to alert resi-

dents of upcoming Board meetings involving the review of development applications in their neighborhood

Goals and Initiatives FY 2009-10

GOAL I

Assist in making recommendations on a draft Wetlands Conservation Area (WCA) ordinance, in furtherance of the approved performance plan for the Community Development Agency

FY 2009-10 Initiatives

- Review recommendations on draft WCA ordinance, in furtherance of the approved performance plan the CDA
- Include a review of watershed planning issues within the planning area

GOAL II

Improve design for the Tam Junction Area

FY 2009-10 Initiatives

- Assist in review of projects within the Tam Junction Area with particular focus on landscaping and signage issues

GOAL III

Improve public notification

FY 2009-10 Initiatives

- Utilize the Community Development Agency website to provide a link to the TDRB website, to assist persons with an interest in upcoming meetings to connect directly through from the County website.
- Consider direct posting of TDRB agenda directly on CDA website

Key Challenges and Outstanding Issues

Additional staff support would be appreciated, especially for larger-scale, more controversial projects, including attendance at meetings and mailing notices. A way to recoup the additional expense in doing so could be a dedicated fee, or a re-review fee for repeated review of the same application.

WOMEN'S COMMISSION

Overview

Background / Purpose

The Marin Women's Commission (MWC) advocates for equity & parity, diversity, self-sufficiency, leadership, and access to resources, to enhance the quality of life for Marin County women at all stages of life. Furthermore, from the Establishing Ordinance, the MWC also exists to study problems, consult with the Board of Supervisors, prepare information, advise and counsel residents as well as County, State, and Federal officials concerning matters related to discrimination against women and the violation of women's rights. The MWC may also conduct hearings and recommend improvements in related programs.

Accomplishments FY 2008-09

- Completed of the Needs Assessment of Women & Girls project called "WomenSpeak 2008" by hosting town hall meetings throughout the county with objectives to identify the unmet needs of women and girls in Marin and gather the voices of women and girls through facilitated town hall meetings. Published and presented "WomenSpeak 2008" to the Board of Supervisors on February 3, 2009.
- Decreased the number of commissioners per District to enable the Commission to work more effectively on its objectives and changed the MWC election year to match the County's Fiscal Year Budgeting cycle
- Met goals of Strategic Plan
- MWC continued to be a part of the County Equity Taskforce, working with Human Resources and the Board of Supervisors to develop more effective ways of addressing salary inequity concerns
- Maintained a Liaison to the Equal Employment Advisory Committee (EEAC) of the Personnel Commission
- MWC produced a Salary Analysis section for the "Analysis of Workforce Occupations and Salaries by Gender" Report for the County of Marin
- Contributed to the 1st Annual "Women & Money Conference 2009"
- Facilitated the Fifth Annual "Women Leading Community Change" Summit on November 1, 2008, "Women Who Run - The Challenges and Successes of our Women Electeds"

Women's Commission

- Partnered with Dominican University's Institute for Leadership Studies on a scheduled speakers series which included "An Evening with Amy Tan in conversation with Michael Krasney"
- Participated in the National Association of Commissions on Women and Association of California Commissions on Women, sharing resources, legislation affecting women and girls, project information and ideas, developing leadership and furthering women's roles in all communities
- Continued collaboration with County Library Director, Gail Haar, and Senior Librarian, Damon Hill, to establish a kiosk of women's resources in the Civic Center Library, in alignment with the Library's strategic plan
- Worked with Equity & Self-sufficiency to establish the 1st Annual "Women & Money Conference" on April 18, 2009
- Completed the Needs Assessment of Women & Girls project called "WomenSpeak 2008" through countywide town hall meetings through Marin
- Began planning a "Teen Summit" to be held in FY 2009-10. This project's mission is to create a forum for Marin teenage girls to embrace their place in the world
- Develop community meetings, targeting underserved areas, to disseminate information and gain community input to support the Needs Assessment follow-up
- Expand distribution of the Women's Resource card
- Accomplish a "Teen Summit" during FY 2009-10
- Develop an Annual Resolution for Equal Pay Day, April 26, 2009
- Contribute to the 2nd Annual "Women & Money Conference 2010"

Goals and Initiatives FY 2009-10

GOAL I

To advocate for equity and parity for Marin County women in the areas of employment, wages, justice, business opportunities, and funding of women-oriented services; to support efforts to foster a more self-sufficient community of women in Marin County

FY 2009-10 Initiatives

- Continue working the Human Resources Department and Board of Supervisors on the County Equity Taskforce of women's issues in the county workforce
- Continue to monitor the work on the Workforce and Salary Analysis
- Expand economic justice work and focus beyond the Salary Analysis
- Participate with and support the EEAC (Equal Employment Advisory Committee of the Personnel Commission)
- Review, monitor and make recommendation regarding the Consent Decree
- Advocate for and support self-sufficiency training programs for women

GOAL II

To support leadership opportunities for women and girls; to advocate for a greater voice for women in community decision-making; to recognize women's achievements

FY 2009-10 Initiatives

- Present 6th Annual "Women Leading Community Change" Summit
- Continue Women's Leadership Speakers Series with Dominican University's Institute for Leadership Studies, highlighting women and girl's leadership opportunities; develop a "Film Club" to foster discussion of women's issues through the use of film and discussion about gender and women's issues
- Collaborate with Dominican University and Department of Labor Women's Bureau on a "Women & Money Conference 2010"
- Continue Commission participation in national and statewide organizations of women's commissions for leadership development via representation on the National Association of Commissions on Women (NACW)
- Continue to develop and establish a Women's Leadership database in collaboration with Marin County Free Library
- Implement community meetings, especially in less advantaged areas, to support the Needs Assessment follow-up
- Support policy development and advocacy training for leadership objectives
- Collaborate with other commissions, especially the Marin Economic Commission, Marin Child Care Commission and Commission on Aging, to increase participation of women in leadership positions on other boards and commissions across the County

GOAL III

To advocate for equitable access to resources in the county (education, healthcare, legal, business) and to educate the community about available resources

FY 2009-10 Initiatives

- Continue presentation and dissemination of the Needs Assessment on Marin Women & Girls, "WomenSpeak 2008"
- Continue liaisons with public and private agencies providing services to women and girls including: Breast Cancer Coordinating Council, Community Violence Solutions, Domestic Violence Coordinating Council, Legal Self-Help Center, etc.
- Host a "Teen Girl Summit" in Fall 2009 or Spring 2010 whose mission will be to empower Marin's young women and teach them how to embrace themselves and others

GOAL IV

Policy Development

FY 2009-10 Initiatives

- Better understand immigration policy and its affect on women and girls.
- Develop a legislative task force that reviews local, national and international legislation and policy
- Review the recommendations of the California Commission on the Status of Women's Legislative Policies, and review the County of Marin 2009 and 2010 Federal & State Legislative Programs and Legislative Policy Guidelines
- Support violence against women legislation

Key Challenges and Outstanding Issues

MWC is aware that it may face budgetary reductions. The Commission requested that support of the state and national commission association line items be maintained so that leadership training, mentoring and access to resources continues from these organizations.

The Commission gratefully acknowledges the support it has received from the Board of Supervisors, County Administrator's Office and Human Resources Departments vision, mission and objective can be accomplished. This support has enabled the Commission to conduct longer term strategic projects that address mission fulfillment and have greater community impact. In addition, continued assurance of adequate funding enables MWC to implement multi-year objectives, which produce measurable outcomes; supporting and furthering the implementation of our Strategic Plan and implementation of future recommendations gleaned from the Needs Assessment of Women & Girls "WomenSpeak 2008", as requested by the Board of Supervisors in February 2008.

Several areas are still underfunded and/or not fully supported:

- Translation and interpretation for MWC outreach and community education materials and meetings

- Professional brochures and marketing materials about MWC
- Internal training for commissioners, including diversity, cultural competence and leadership development
- Website development, particularly to facilitate communication with the community and other stakeholders

WORKFORCE INVESTMENT BOARD

Overview

Background / Purpose

The mission of the Workforce Investment Board (WIB) is to support a thriving, diverse workforce through education, training and collaboration with Marin County employers. This mission is accomplished under the federal Workforce Investment Act working with a 35-member board of private employers, educators, labor representatives, public sector managers and non-profits agencies.

Accomplishments FY 2008-09

- Provided a Certified Nursing Assistant/Home Health Aide Training Program and established an ongoing partnership with the Regional Occupational Program, Tamalpais Adult Education, College of Marin, Marin Employment Connection, skilled nursing and home health employer community
- Collaborated with community partners to deliver an integrated county-wide Solar Technician Training program
- Coordinated with and supported the implementation of the Marin Economic Commission's Economic Sustainability Organization
- Used Workforce Investment Act funds to hire a business liaison to conduct education and outreach to the employer community
- Used Workforce Investment Act funds to contract for development and implementation of a marketing strategy and campaign on behalf of the WIB
- Created a strategic planning committee to develop a multi-year strategic plan for the WIB

Goals and Initiatives FY 2009-10

GOAL I

Create strong public-private workforce partnerships to increase economic opportunity, improve high-demand skills, and support economic growth

Youth Commission

FY 2009-10 Initiatives

- Develop initiatives in three high growth, high demand industries of healthcare, construction and general business services
- Support collaboration between employers, MEC and the education community to align curriculum to meet industry needs
- Continue to collaborate with the Marin Economic Commission (ESO), the North Bay Leadership Council, the North Bay Employment Connection (4 WIB's in North Bay) and the County of Sonoma Economic Development Board
- Continue to support solar photovoltaic training programs in conjunction with community partners as part of an integrated county-wide Solar Technician Training program

GOAL II

Expand Marin employers' utilization of workforce development resources by 10%.

FY 2009-10 Initiatives

- Create a workforce education and training marketing program to familiarize Marin employers with the wealth of free or low-cost workforce resources including labor market information, skill enhancement training, small-business planning, marketing, financing and legal operation services, Veterans services, job marketing and employee screening, and customized training services
- Strengthen the connection between high school education and workforce demands and ensure that all high school students are offered information on jobs skills that offer a living wage.
- Attend High School Career Fairs and distribute workforce education and training information

GOAL III

Provide effective oversight and input on the roll out of WIA Recovery and Reinvestment Act funding distributed to Marin LWIA as part of the American Recovery and Reinvestment Plan

FY 2009-10 Initiatives

- Work collaboratively with MEC staff and partners, and workforce development partners to come up with strategy to quickly and effectively use the money to put people back to work
- Implement a Summer Youth Program in 2009 in collaboration with community partners
- Understand and support local job creation

GOAL IV

Develop and implement a multi-year strategic plan for WIB.

FY 2009-10 Initiatives

- Develop strategic plan for implementation discussion during WIB retreat in September 2009
- Operationalize Action Plan by January 2010

Key Challenges and Outstanding Issues

- Lack of sufficient funding for staff and resources to meet the dramatically increased job seeker demands and employer needs
- Lack of adequate employer knowledge of the WIB, making it challenging to establish credibility and partnerships
- The current economic climate of decreasing job opportunities and diminishing resources of Marin businesses makes it difficult to sustain a healthy local economy

YOUTH COMMISSION

Overview

Background / Purpose

The purpose of the Youth Commission is to advise the Board of Supervisors and other local leaders on youth issues as well as to research, educate and advocate for youth issues and policies in Marin County. The Commission is composed of up to 20 youth ages 12-23 years old and meets twice monthly. The Youth Commission is staffed and supported by the Youth Leadership Institute (YLI).

Accomplishments FY 2008-09

- Recruitment: 19 diverse youth ages 12-22 from throughout the county's 5 districts were recruited, interviewed and sworn into the Commission (9/16/08) along with four youth liaisons adding additional voices from their districts
- Training: Youth Commissioners participated in a Friday and Saturday retreat (9/20-9/21 2008) at the Headlands Institute where Commission learned about various youth initiatives in Marin, ways to make community change, environmental prevention, and how to incorporate social justice into our work
- Understanding youth issues in Marin: The Commission has heard from a variety of speakers including: Marin Transit, Marin County Elections, Jeanette Prandi Center, Ambassa-

dors of Hope and Opportunity, Canal Alliance, Next Generation Scholars, Search for the Cause/Teens Turning Green, the Marin Youth Health Advisory Council, One Dream, ACLU, Human Rights Commission, Marin Education Equity Initiative, Latino Council and the Women's Commission

- Board of Supervisors Day: Commissioners learned more about local government and met individually with each Supervisor to update each Supervisor on the Commission's work, presented policy and funding recommendations and discussed youth issues in Marin (1/26/09)
- Styrofoam Container Ban: The Commission passed a resolution recommending that the Board of Supervisors and all Marin municipalities pass a Styrofoam Container ban similar to ordinances passed by other Bay Area cities and counties and is currently working with the City of Mill Valley and Town of Tiburon to pass this ordinance in April 2009 and June 2009 respectively
- Education Equity: Two Youth Commissioners work on the Marin County Race and Class Education Equity Initiative to eliminate the achievement gap in Marin schools
- Annual SAT prep books collection, has brought in over 200 books that will be donated to Next Generation Scholars
- Student Bill of Rights: The commission is revising our Student Bill of Rights based on input from the ACLU and hope at least two school districts will approve the Bill of Rights
- Transportation: Marin Transit (MT) met with Canal youth on 11/24/08 to respond to the Commission's Canal Bus Survey and a Transit Forum organized by Canal youth concerning overcrowding and sexual harassment with the following outcomes: MT discussed these issues at a meeting with drivers, added additional bus capacity in the mornings, created bilingual complaint forms and posters informing people to report problems to the driver, will add additional service in 2009 that will, significant improvement in service and students were very pleased with MT's responsiveness
- MyVote: In lieu of YouthVOTE (which costs \$5,000) the Commission encouraged 5 schools to participate in the CA Secretary of State's MyVote program, a mock ballot for the Presidential Election
- Focus Groups: In order to gather input about youth issues in Marin the Commission conducted 8 -10 Youth Focus Groups during April and May 2009 and provided a report and recommendations to the Board of Supervisors and other policy makers
- Awards: Commissioner Madeleine Steger was awarded the MLK Humanitarian Youth Awards (1/22/09) for her leadership to the Youth Commission for the past 5 years, Commissioner Vincent Chew also received this award and the Heart of

Marin Award for his work on the Commission as well as many other youth organizations in Marin

Goals and Initiatives **FY 2009-10**

GOAL I

Close the educational achievement gap Marin schools

FY 2009-10 Initiatives

- Work with community partners on the Marin County Education Equity Initiative to engage students, parents and schools to bring about education equity in Marin Schools
- Raise awareness about the A-G Requirements through promotion of Youth Commission created posters
- Organize annual Education Equity Forum
- Support efforts to provide free SAT test preparation for students and conduct annual SAT test book drive

GOAL II

Increase the nutrition and physical health of youth in Marin

FY 2009-10 Initiatives

- Pass two local policies to improve healthy eating and promote physical activity among youth
- Support programs working to help homeless youth in Marin

GOAL III

Improve the quality and health of the environment in Marin and reduce waste in landfills

FY 2009-10 Initiatives

- Pass Styrofoam take out container ordinances in five local municipalities in Marin
- Organize 2nd Annual Marin Youth and Environment Forum

GOAL IV

Recruit, train and support a group of 20 Youth Commissioners to provide input to local policy makers about youth issues in Marin

FY 2009-10 Initiatives

- Hold an overnight youth retreat to build Youth Commissioner skills and learn about local policy issues
- Meet with ten or more organizations and local government departments to learn about current issues facing Marin youth

Youth Commission

- Youth Commissioners will meet with each Supervisor during annual Board of Supervisors Day

Key Challenges and Outstanding Issues

- The major challenge for the Youth Commission will be to continue to provide a high level of support and training to new Youth Commissioners in a time of diminishing resources.